

December 30, 2019
Town of Albion Year End Meeting

Agenda:

1. Call Meeting to Order
2. Pledge of Allegiance
3. Exit Message
4. FYI: Remind residents to sign attendance sheet
5. Roll Call
6. Public Comment
7. Motion to approve the agenda
8. Resolution to approve the vouchers.
9. Resolution to approve year end transfers.
10. FYI – Organizational Meeting – January 6, 2020 at 5:00 pm.
11. FYI – Regular Meeting – January 13, 2020 at 5:00 pm.
12. Purchase of a trench box spreader – Michael Neidert
13. Purchase of a tilt bed trailer – Michael Neidert
14. Executive Session

30-Dec-19

Albion Town Board Year End Meeting

Please sign in:

| | |
|-----------|-----------|
| 1. _____ | 28. _____ |
| 2. _____ | 29. _____ |
| 3. _____ | 30. _____ |
| 4. _____ | 31. _____ |
| 5. _____ | 32. _____ |
| 6. _____ | 33. _____ |
| 7. _____ | 34. _____ |
| 8. _____ | 35. _____ |
| 9. _____ | 36. _____ |
| 10. _____ | 37. _____ |
| 11. _____ | 38. _____ |
| 12. _____ | 39. _____ |
| 13. _____ | 40. _____ |
| 14. _____ | 41. _____ |
| 15. _____ | 42. _____ |
| 16. _____ | 43. _____ |
| 17. _____ | 44. _____ |
| 18. _____ | 45. _____ |
| 19. _____ | 46. _____ |
| 20. _____ | 47. _____ |
| 21. _____ | 48. _____ |
| 22. _____ | 49. _____ |
| 23. _____ | 50. _____ |
| 24. _____ | 51. _____ |
| 25. _____ | 52. _____ |
| 26. _____ | 53. _____ |
| 27. _____ | 54. _____ |

trailer in an amount that does not exceed the 2020 budgeted amount. Motion carried by the following vote:

Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye

Councilperson Matthew Passarell, aye
Councilperson Jake Olles, absent

Supervisor Richard Remley: I need a motion to close.

Motion was made by Councilperson Matthew Passarell and was seconded by Councilperson Arnold Allen to close the meeting at 5:13 pm. Motion carried by the following vote:

Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye

Councilperson Matthew Passarell, aye
Councilperson Jake Olles, absent

**TOWN OF ALBION
RECOMMENDED TRANSFERS FOR THE 12/31/19 MEETING**

GENERAL FUND - TOWNWIDE

| | | | |
|-----------------------|-----------|---|---------------------|
| <i>Transfer From:</i> | A1620.200 | Buildings, Equip & Cap Outlay | \$ 26,740.00 |
| | | | <u>\$ 26,740.00</u> |
| | | | |
| <i>Transfer To:</i> | A1010.100 | Legislative Board, Pers Serv | \$ 5.00 |
| | A1110.103 | Municipal Court, Pers Serv, Clerk | \$ 4,900.00 |
| | A1110.400 | Municipal Court, Contr Exp | \$ 750.00 |
| | A1330.400 | Tax Collection, Contr Exp | \$ 150.00 |
| | A1450.400 | Elections, Contr Exp | \$ 125.00 |
| | A1650.400 | Central Comm System, Contr Exp | \$ 1,900.00 |
| | A1670.400 | Central Print & Mail, Contr Exp | \$ 160.00 |
| | A3310.400 | Traffic Control, Contr Exp | \$ 400.00 |
| | A4025.400 | Laboratory, Contr Exp | \$ 75.00 |
| | A9030.800 | Social Security, Empl Bnfts | \$ 225.00 |
| | A9055.800 | Disability Insurance, Empl Bnfts | \$ 25.00 |
| | A9060.800 | Hospital & Medical (dental) Ins, Empl Bnfts | \$ 18,025.00 |
| | | | <u>\$ 26,740.00</u> |

GENERAL FUND - OUTSIDE VILLAGE

| | | | |
|-----------------------|-----------|---------------------------------------|--------------------|
| <i>Transfer From:</i> | B1989.400 | Other Gen Govt Support | \$ 500.00 |
| | B4020.400 | Registrar of Vital Stat, Contr Expend | \$ 300.00 |
| | B7310.400 | Youth Prog, Contr Expend | \$ 2,000.00 |
| | B8020.400 | Planning, Contr Expend | \$ 800.00 |
| | | | <u>\$ 3,600.00</u> |
| | | | |
| <i>Transfer To:</i> | B1420.400 | Law, Contr Exp | \$ 2,600.00 |
| | B8010.400 | Zoning, Contr Exp | \$ 1,000.00 |
| | | | <u>\$ 3,600.00</u> |

HIGHWAY FUND - TOWNWIDE

| | | | |
|-----------------------|------------|--|---------------------|
| <i>Transfer From:</i> | DA5130.200 | Machinery, Equip & Cap Outlay | \$ 11,200.00 |
| | | | <u>\$ 11,200.00</u> |
| | | | |
| <i>Transfer To:</i> | DA5140.400 | Brush and Weeds, Contr Exp | \$ 100.00 |
| | DA9060.800 | Hospital & Medical (dental) Ins, Contr Exp | \$ 11,100.00 |
| | | | <u>\$ 11,200.00</u> |

HIGHWAY FUND - OUTSIDE VILLAGE

| | | | |
|-----------------------|--------|-----------------------------------|----------------------|
| <i>Transfer From:</i> | | UNANTICIPATED REVENUE | |
| | DB3501 | St Aid - Consolidated Highway Aid | \$ 43,500.00 |
| | DB5999 | Unexpended Balance | \$ 111,240.00 |
| | | | <u>\$ 154,740.00</u> |

| | | | |
|---------------------|------------|---|----------------------|
| <i>Transfer To:</i> | DB5112.200 | Perm Imprve Highway, Equip & Cap Outlay | \$ 26,600.00 |
| | DB5120.100 | Maint of Bridges, Pers Serv | \$ 3,900.00 |
| | DB5120.200 | Maint of Bridges, Equip & Cap Outlay | \$ 121,900.00 |
| | DB9030.800 | Social Security, Empl Bnfts | \$ 190.00 |
| | DB9060.800 | Hospital & Medical (dental) Ins, Empl Bnfts | \$ 2,150.00 |
| | | | <u>\$ 154,740.00</u> |

SEWER DISTRICT #1

| | | | |
|-----------------------|--------------|---------------------------------|-----------------|
| <i>Transfer From:</i> | SS1.8130.400 | Sewage Treat Disp, Contr Expend | \$ 50.00 |
| | | | <u>\$ 50.00</u> |

| | | | |
|---------------------|--------------|-------------------------------|-----------------|
| <i>Transfer To:</i> | SS1.8120.400 | Sanitary Sewers, Contr Expend | \$ 50.00 |
| | | | <u>\$ 50.00</u> |

SEWER DISTRICT #2

| | | | |
|-----------------------|----------|------------------------------|-----------------|
| <i>Transfer From:</i> | | UNANTICIPATED REVENUE | |
| | SS2.2120 | Sewer Rents | \$ 15.00 |
| | | | <u>\$ 15.00</u> |

| | | | |
|---------------------|--------------|---------------------------------|-----------------|
| <i>Transfer To:</i> | SS2.8130.400 | Sewage Treat Disp, Contr Expend | \$ 15.00 |
| | | | <u>\$ 15.00</u> |

WATER DISTRICT #1

| | | | |
|-----------------------|---------------------------------|---|--------------|
| <i>Transfer From:</i> | | UNANTICIPATED REVENUE | |
| SW1.2140 | Metered Water Sales, District 1 | \$ | 29,500.00 |
| SW1.2770 | Unclassified (Maint.) | \$ | 145.00 |
| SW1.5999 | Unexpended Fund Balance | \$ | 3,000.00 |
| | | | \$ 32,645.00 |
| | | | |
| <i>Transfer To:</i> | SW1.8320.400 | Source Supply Pwr & Pump Contr Exp District 1 | \$ 30,120.00 |
| | SW1.8340.400 | Water Trans & Distrib, Contr, District 1 | \$ 1,700.00 |
| | SW1.9730.700 | Debt Interest, Bond Anticipation Note | \$ 825.00 |
| | | | \$ 32,645.00 |

WATER DISTRICT #2

| | | | |
|-----------------------|---------------------------------|---|-----------|
| <i>Transfer From:</i> | | UNANTICIPATED REVENUE | |
| SW2.2140 | Metered Water Sales, District 2 | \$ | 885.00 |
| | | | \$ 885.00 |
| | | | |
| <i>Transfer To:</i> | SW2.8310.400 | Water Administration, Contr Expend District 2 | \$ 5.00 |
| | SW2.8320.400 | Source Supply Pwr & Pump Contr Exp District 2 | \$ 730.00 |
| | SW2.8340.400 | Water Trans & Distrib, Contr, District 2 | \$ 150.00 |
| | | | \$ 885.00 |

WATER DISTRICT #3

| | | | |
|-----------------------|--|---|-----------|
| <i>Transfer From:</i> | | UNANTICIPATED REVENUE | |
| SW3.8310.200 | Water Administration, Equip & Cap Outlay, District 3 | \$ | 800.00 |
| SW3.8330.400 | Water Purification, Contr Expend, District 3 | \$ | 155.00 |
| | | | \$ 955.00 |
| | | | |
| <i>Transfer To:</i> | SW3.8310.100 | Water Administration, Pers Serv | \$ 5.00 |
| | SW3.8310.400 | Water Administration, Contr Expend District 3 | \$ 150.00 |
| | SW3.8340.400 | Water Trans & Distrib, Contr, District 3 | \$ 800.00 |
| | | | \$ 955.00 |

WATER DISTRICT #4

| | | | | |
|-----------------------|--------------|--|----|-------------|
| <i>Transfer From:</i> | SW4.8320.400 | Source Supply Pwr & Pump, Contr Expend, District 4 | \$ | 1,755.00 |
| | | | | <hr/> |
| | | | | \$ 1,755.00 |
| | | | | <hr/> |

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|---------------------|--------------|---|----|-------------|
| <i>Transfer To:</i> | SW4.8310.100 | Water Administration, Pers Serv | \$ | 5.00 |
| | SW4.8310.400 | Water Administration, Contr Expend District 4 | \$ | 50.00 |
| | SW4.8340.400 | Water Trans & Distrib, Contr, District 4 | \$ | 1,700.00 |
| | | | | <hr/> |
| | | | | \$ 1,755.00 |
| | | | | <hr/> |

WATER DISTRICT #5

| | | | | |
|-----------------------|--------------|--|----|-----------|
| <i>Transfer From:</i> | SW5.8320.400 | Source Supply Pwr & Pump, Contr Expend, District 5 | \$ | 610.00 |
| | | | | <hr/> |
| | | | | \$ 610.00 |
| | | | | <hr/> |

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|---------------------|--------------|--|----|-----------|
| <i>Transfer To:</i> | SW5.8310.100 | Water Administration, Pers Serv | \$ | 5.00 |
| | SW5.8340.103 | Water Trans & Distrib, Pers Serv | \$ | 5.00 |
| | SW5.8340.400 | Water Trans & Distrib, Contr, District 5 | \$ | 600.00 |
| | | | | <hr/> |
| | | | | \$ 610.00 |
| | | | | <hr/> |

WATER DISTRICT #8

| | | | | |
|-----------------------|--------------|--|----|---------|
| <i>Transfer From:</i> | SW8.8320.400 | Source Supply Pwr & Pump, Contr Expend, District 5 | \$ | 5.00 |
| | | | | <hr/> |
| | | | | \$ 5.00 |
| | | | | <hr/> |

| | | | | |
|---------------------|--------------|----------------------------------|----|---------|
| <i>Transfer To:</i> | SW8.8340.103 | Water Trans & Distrib, Pers Serv | \$ | 5.00 |
| | | | | <hr/> |
| | | | | \$ 5.00 |
| | | | | <hr/> |

WATER DISTRICT #9

| | | | | |
|-----------------------|--------------|--|----|----------|
| <i>Transfer From:</i> | SW9.8320.400 | Source Supply Pwr & Pump, Contr Expend, District 9 | \$ | 50.00 |
| | | | | <hr/> |
| | | | | \$ 50.00 |
| | | | | <hr/> |

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|---------------------|--------------|---|----|----------|
| <i>Transfer To:</i> | SW9.9710.700 | Debt Interest, Serial Bonds, District 9 | \$ | 50.00 |
| | | | | <hr/> |
| | | | | \$ 50.00 |
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December 17, 2019

To: Albion Town Board

Re: Trench Box Purchase

I am seeking approval from the Town Board for the purchase of a Trench Box. This has been included in the 2020 budget and will need to go out to bid with the following specs:

MODULAR ALUMINUM TRENCH BOX 6'X8'

- Aluminum side walls 2' x 8' sections preferred
- Adjustable Steel Spreaders with travel of 36"-60"
- Lifting Lugs
- Adaptable to 3 or 4 sided configuration
- Adaptable for Adjustable Legs
- Pick-up truck transportable
- Rating not less than 17' in C-60 soil

Thank You,

Michael Neidert

3665 Clarendon Road Albion, NY 14411 • 585-589-7048 x16 • highway@townofalbion.com

December 17, 2019

To: Albion Town Board

Re: Equipment Trailer Purchase

I am seeking approval from the Town Board for the purchase of an Equipment Trailer. This has been included in the 2020 budget and will need to go out to bid with the following specs:

SPLIT DECK TILT BED TRAILER

- PAYLOAD CAPACITY OF 14,000lbs
- 17' TILT DECK WITH 4' STATIONARY DECK
 - 102" MAXIMUM WIDTH
 - 24" OR LESS DECK HEIGHT LOADED
 - LED LIGHTING
 - ELECTRIC BRAKES
 - OAK DECKING
 - TOOL BOX
 - "D" RING TIE DOWNS
 - SAFETY CHAINS
 - 7-WAY SAE PLUG
- REMOVABLE FENDERS
- PINTLE HITCH RING

Thank You,

Michael Neidert

