

June 14, 2010

Town of Albion regular Town Board meeting held in the Town hall, 3665 Clarendon Rd.

Meeting called to order at 7:00 pm.

Pledge of Allegiance was said and the exit message was given.

Present was Councilperson Ryan Miller, Councilperson Clifford Thom, Supervisor Judith Koehler, Councilperson Timothy Neilans and Councilperson Matthew Passarell. Also present was Attorney for the Town John Gavenda, Highway Superintendent Jed Standish and Town Clerk Sarah Basinait.

Supervisor Judith Koehler: I need a motion for the agenda.

Motion was made by Councilperson Timothy Neilans and was seconded by Councilperson Clifford Thom to approve the agenda with the addition of #18 health care brokers, #19 hours of work, #20 excavator and executive session moved to #21. Motion carried by the following vote:

**Councilperson Ryan Miller, aye Councilperson Clifford Thom, aye
Supervisor Judith Koehler, aye Councilperson Timothy Neilans, aye
Councilperson Matthew Passarell, aye**

Supervisor Judith Koehler: The skate board group is here.

Kim Remley spoke to the Board about the Skate Board Group of the TGIF program of the First Presbyterian Church concerning the Town of Albion contributing \$3816.00 to the group for the purchase of a piece of skate board equipment for Bullard park. The Board decided to see if it was feasible and if there was money in the budget to accommodate this request. Councilperson Timothy Neilans volunteered to work with this group and bring the information back to the Board.

Supervisor Judith Koehler: The County Board of Ethics is here tonight.

Jeff Swartz, Chairman and Brian Spangler, Vice Chairman of the Orleans County Board of Ethics gave a presentation on the Board and their function regarding the Town of Albion's agreement with them.

Supervisor Judith Koehler: I need a motion for the minutes of the May 10th meeting.

Motion was made by Councilperson Timothy Neilans and was seconded by Councilperson Clifford Thom to approve the minutes of the May 10, 2010 with the addition of the attendance of Deputy Town Clerk Sara Stirk, Highway Superintendent Jed Standish and Code Enforcement Officer Dan Strong. Motion carried by the following vote:

**Councilperson Ryan Miller, aye Councilperson Clifford Thom, aye
Supervisor Judith Koehler, aye Councilperson Timothy Neilans, aye
Councilperson Matthew Passarell, aye**

Supervisor Judith Koehler: I need a motion for the minutes of the May 24th meeting.

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Motion was made by Councilperson Clifford Thom and was seconded by Councilperson Matthew Passarell to approve the minutes of the May 24, 2010 as published and submitted. Motion carried by the following vote:

Councilperson Ryan Miller, aye Councilperson Clifford Thom, aye
Supervisor Judith Koehler, aye Councilperson Timothy Neilans, aye
Councilperson Matthew Passarell, aye

Supervisor Judith Koehler: I need a motion to accept the resignation of Judge Stirk.

Motion was made by Councilperson Timothy Neilans and was seconded by Councilperson Ryan Miller to accept the retirement of Justice Dennis Stirk effective August 25, 2010. Motion carried by the following vote:

Councilperson Ryan Miller, aye Councilperson Clifford Thom, aye
Supervisor Judith Koehler, aye Councilperson Timothy Neilans, aye
Councilperson Matthew Passarell, aye

Supervisor Judith Koehler: I need a motion to approve the vouchers.

Resolution #59

Payment of Claims

Whereas, the following are against the Town:

General A & B #'s – 183 – 226	\$ 32,617.94
Highway DA & DB #'s – 90 – 106	\$ 5,182.52
Water Districts #'s – 37 – 48	\$ 7,696.32
Grant 7 #'s – 9 – 10	\$ 1,684.86
Grant 9 #'s – 6 – 8	\$ 184.62
Sewer District #'s – 7 – 8	\$ 484.08
For a grand total of	\$ 47,850.34

Motion was made by Councilperson Clifford Thom and was seconded by Councilperson Matthew Passarell approving payment of the above listed claims with changes to voucher #209, EFP Rotenberg from \$7,475.00 to \$5,875.00, splitting between A1320.4 and B380 and creating voucher #48 for EFP Rotenberg on the water abstract in the amount of \$1,600.00 as noted by Supervisor Judith Koehler on both vouchers and changing voucher #222, Judith Koehler from \$28.62 to \$28.79. Resolution duly adopted by the following vote:

Councilperson Ryan Miller, aye Councilperson Clifford Thom, aye
Supervisor Judith Koehler, aye Councilperson Timothy Neilans, aye
Councilperson Matthew Passarell, aye

Supervisor Judith Koehler: Next is Water District #9.

Supervisor Judith Koehler explained that the Town of Albion did not make the grant cycle for Water District #9. She asked the Board that although the grant funding was not there that the Board continue with the creation of the district and that if the funding becomes available again then they would have Chatfield Engineers prepare an updated map, plan and report.

Motion was made by Councilperson Timothy Neilans and was seconded by Councilperson Clifford Thom to continue with Water District #9 although the
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funding is not available and when and if the money becomes available Chatfield Engineers will prepare a new map, plan and report. Motion carried by the following vote

**Councilperson Ryan Miller, aye Councilperson Clifford Thom, aye
Supervisor Judith Koehler, aye Councilperson Timothy Neilans, aye
Councilperson Matthew Passarell, aye**

Supervisor Judith Koehler: Ryan your update on the security cameras.

Discussion followed regarding the security cameras. Councilperson Timothy Neilans did not like that the monitoring equipment was in the utility closet and Councilperson Ryan Miller wanted to add more cameras to optimize their monitoring of the building. Councilperson Ryan Miller also stated that no one needed access to the room where the monitoring equipment is because he is going to give all Board members an IP address so that they can view it on their own computers. Justice Kevin Howard wanted to know about the retention of tapes. Councilperson Clifford Thom wanted another camera installed at the north end of garage.

Supervisor Judith Koehler: We will take a brief recess to sign the student's papers.

Motion was made by Councilperson Timothy Neilans and was seconded by Matthew Passarell to adjourn the meeting at 7:55 pm for the purpose of signing the student's papers. Motion carried by the following vote:

**Councilperson Ryan Miller, aye Councilperson Clifford Thom, aye
Supervisor Judith Koehler, aye Councilperson Timothy Neilans, aye
Councilperson Matthew Passarell, aye**

Motion was made by Councilperson Timothy Neilans and was seconded by Matthew Passarell to reopen the meeting at 8:01 pm. Motion carried by the following vote:

**Councilperson Ryan Miller, aye Councilperson Clifford Thom, aye
Supervisor Judith Koehler, aye Councilperson Timothy Neilans, aye
Councilperson Matthew Passarell, aye**

Supervisor Judith Koehler: Discussion of the cell phone policy.

Councilperson Matthew Passarell explained about the policy. He stated that he reviewed the bill and there was a very high usage of 1400 minutes for a month and all the personal calls that were on the bill. The Board discussed this and they all agreed that this policy was needed. The following was made:

Motion was made by Councilperson Timothy Neilans and seconded by Councilperson Matthew Passarell authorizing discontinuing the use of the Town cell phones. Motion was carried by the following vote:

**Councilperson Ryan Miller, aye Councilperson Clifford Thom, aye
Supervisor Judith Koehler, aye Councilperson Timothy Neilans, aye**

Councilperson Matthew Passarell, aye

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Motion was made by Councilperson Timothy Nielans and was seconded by Councilperson Clifford Thom to adjourn the meeting at 8:21 pm while the Town Board waited for the police to arrive to remove a resident from the meeting.

Motion carried by the following vote:

**Councilperson Ryan Miller, aye Councilperson Clifford Thom, aye
Supervisor Judith Koehler, aye Councilperson Timothy Neilans, aye
Councilperson Matthew Passarell, aye**

Motion was made by Councilperson Timothy Nielans and was seconded by Councilperson Matthew Passarell to reopen the meeting at 8:30 pm. Motion carried by the following vote:

**Councilperson Ryan Miller, aye Councilperson Clifford Thom, aye
Supervisor Judith Koehler, aye Councilperson Timothy Neilans, aye
Councilperson Matthew Passarell, aye**

Supervisor Judith Koehler: Next is the cell phone stipend.

Motion was made by Councilperson Timothy Neilans and seconded by Councilperson Clifford Thom authorizing a \$25.00 a month stipend to the Highway Superintendent Jed Standish for the use of his personal cell phone for Town business. Motion carried by the following vote:

**Councilperson Ryan Miller, aye Councilperson Clifford Thom, aye
Supervisor Judith Koehler, aye Councilperson Timothy Neilans, aye
Councilperson Matthew Passarell, aye**

Supervisor Judith Koehler: I need a resolution for the funding application.

Resolution #60 Rural Development Funding Application – Water District 9

Motion was made by Councilperson Timothy Neilans and was seconded by Councilperson Clifford Thom authorizing Supervisor Judith Koehler to execute the Rural Development Funding Application and related documents. The application and necessary documents will be filed with and made a part of these minutes once they are executed by Supervisor Judith Koehler and filed in the Town Clerks Office. Resolution duly adopted by the following vote:

**Councilperson Ryan Miller, aye Councilperson Clifford Thom, aye
Supervisor Judith Koehler, aye Councilperson Timothy Neilans, aye
Councilperson Matthew Passarell, aye**

Supervisor Judith Koehler: Next is the MEO position.

Councilperson Timothy Neilans: I would like to make a motion to eliminate the third MEO position.

After Councilperson Timothy Neilans made the motion the Board discussed this issue. After discussion the following action was taken:

Motion was made by Councilperson Timothy Neilans and was seconded by Councilperson Matthew Passarell to eliminate the third full time MEO position. Motion carried by the following vote:

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**Councilperson Ryan Miller, aye Councilperson Clifford Thom, aye
Supervisor Judith Koehler, aye Councilperson Timothy Neilans, aye
Councilperson Matthew Passarell, aye**

Supervisor Judith Koehler: I need a resolution to move the appropriation.

Resolution #61 Moving Appropriation in 2010 Budget

Motion was made by Councilperson Timothy Neilans and was seconded by Councilperson Ryan Miller to move the line item for AMSA, which is under OCEDA – LDC in the budget from the General A fund to the General B fund. Motion carried by the following vote:

**Councilperson Ryan Miller, aye Councilperson Clifford Thom, aye
Supervisor Judith Koehler, aye Councilperson Timothy Neilans, aye
Councilperson Matthew Passarell, aye**

Supervisor Judith Koehler: I need a resolution for the transfers.

Resolution #62 June Transfers

Motion was made by Councilperson Timothy Neilans and was seconded by Councilperson Clifford Thom approving the transfers that Supervisor Judith Koehler and Baldwin Business Services decided upon. Said transfers in their entirety are hereby filed with and made a part of these minutes. Resolution duly adopted by the following vote:

**Councilperson Ryan Miller, aye Councilperson Clifford Thom, aye
Supervisor Judith Koehler, aye Councilperson Timothy Neilans, aye
Councilperson Matthew Passarell, aye**

Supervisor Judith Koehler: I need a motion for the health care brokers.

Motion was made by Councilperson Timothy Neilans and was seconded by Councilperson Clifford Thom authorizing changing the health care broker to Flex Care. Motion carried by the following vote:

**Councilperson Ryan Miller, aye Councilperson Clifford Thom, aye
Supervisor Judith Koehler, aye Councilperson Timothy Neilans, aye
Councilperson Matthew Passarell, aye**

Supervisor Judith Koehler: I need a motion for hours of work for the court clerk.

Motion was made by Councilperson Timothy Neilans and was seconded by Councilperson Clifford Thom setting the hours of work for the Court Clerk at 7 hours per day, 35 hours a week. Motion carried by the following vote:

**Councilperson Ryan Miller, aye Councilperson Clifford Thom, aye
Supervisor Judith Koehler, aye Councilperson Timothy Neilans, aye
Councilperson Matthew Passarell, aye**

Supervisor Judith Koehler: I need a motion to put the excavator out to bid.

Motion was made by Councilperson Clifford Thom and was seconded by Councilperson Ryan Miller authorizing Highway Superintendent to bid out for an excavator and said bids will be obtained within a 50 mile radius. Motion carried by the following vote:
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excavator and said bids will be obtained within a 50 mile radius. Motion carried by the following vote:

**Councilperson Ryan Miller, aye Councilperson Clifford Thom, aye
Supervisor Judith Koehler, aye Councilperson Timothy Neilans, aye
Councilperson Matthew Passarell, aye**

Supervisor Judith Koehler: I need a motion for executive session.

Motion was made by Councilperson Clifford Thom and was seconded by Councilperson Timothy Neilans to enter executive session at 9:29 pm. Motion carried by the following vote:

**Councilperson Ryan Miller, aye Councilperson Clifford Thom, aye
Supervisor Judith Koehler, aye Councilperson Timothy Neilans, aye
Councilperson Matthew Passarell, aye**

Date Sat 6/19/2010 10:29 AM

From Michael Bonafede
"Michael Bonafede" <bonaler@yahoo.com>



To townclerk@townofalbion.com, supervisor@townofalbion.com, mpassarell@townofa...
townclerk@townofalbion.com, supervisor@townofalbion.com,
mpassarell@townofalbion.com, rmiller@wilsonfarms.com, tneilans@townofalbion.com,
cthom@townofalbion.com

Cc jgavend1@rochester.rr.com

Subject re: minutes of 6-14-2010

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Addendum to minutes: Into executive session to discuss contract negotiations and a specific personnel issue at 9:30 (Neilans; Passarell); Out of executive session at 9:55 (Miller and Neilans); motion to adjourn at 9:55 (Miller and Neilans).

Minutes approved with the above highlighted correction by the Town Board at their regular meeting held on July 12, 2010.