

August 13, 2018
Town of Albion Regular Board Meeting

Agenda:

1. Call Meeting to Order
2. Pledge of Allegiance
3. Exit Message
4. FYI: Remind residents to sign attendance sheet
5. Roll Call
6. Public Comment
7. Motion to approve the agenda
8. Motion to approve the minutes of the July 9th and July 23rd meetings.
9. Resolution to approve the vouchers
10. Motion to accept resignation of Jean Smith Board of Assessment Review Board
11. Board of Assessment Review – Letter/s of Interest
12. Call for a Public hearing on Local Law #1 of 2018 – Cold War Veteran Exemption
13. Resolution to amend partial payment resolution
14. Speed Limits on various Town roads – Michael Neidert
15. Executive Session

July 9, 2018

Albion Town Board regular meeting held in the Town hall, 3665 Clarendon Rd.

Meeting called to order at 7:00 pm.

Pledge of Allegiance was said and the exit message was given.

Present were Councilperson Darlene Benton, Supervisor Richard Remley, Councilperson Jake Olles and Councilperson Arnold Allen. Councilperson Matthew Passarell was absent

Supervisor Richard Remley: I need a motion to approve the agenda.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Arnold Allen approving the agenda with the addition of conference for the Court Clerks and executive session discussion of a building acquisition. Motion carried by the following vote:

Councilperson Darlene Benton, aye	Councilperson Matthew Passarell, absent
Supervisor Richard Remley, aye	Councilperson Jake Olles, aye
Councilperson Arnold Allen, aye	

Supervisor Richard Remley: I need a motion to approve the minutes.

Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Jake Olles approving the minutes of the June 11, 2018 meeting as published and submitted. Motion carried by the following vote:

Councilperson Darlene Benton, aye	Councilperson Matthew Passarell, absent
Supervisor Richard Remley, aye	Councilperson Jake Olles, aye
Councilperson Arnold Allen, aye	

Supervisor Richard Remley: I need a resolution for the vouchers.

Resolution #108 Payment of Claims

Whereas, the following are against the Town:

General A & B #'s – 176 -201	\$ 26,726.20
Highway DA & DB #'s – 102 - 117	\$ 53,468.01
Water Districts #'s – 40 - 49	\$ 5,065.04
For a grand total of	\$ 85,259.25

Motion was made by Councilperson Arnold Allen and was seconded by Councilperson Jake Olles authorizing the payment of the above listed claims. Resolution duly adopted by the following vote:

Councilperson Darlene Benton, aye	Councilperson Matthew Passarell, absent
Supervisor Richard Remley, aye	Councilperson Jake Olles, aye
Councilperson Arnold Allen, aye	

Supervisor Richard Remley: I need a resolution for the transfers.

Resolution #109 Line Item Transfers

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Arnold Allen approving the list of line item transfers as submitted from Shelby Bennett of EFPR Solutions. Said list of transfers in their entirety are hereby filed with and made a part of these minutes. Resolution duly adopted by the following vote:

Councilperson Darlene Benton, aye	Councilperson Matthew Passarell, absent
Supervisor Richard Remley, aye	Councilperson Jake Olles, aye
Councilperson Arnold Allen, aye	

July 9, 2018

Supervisor Richard Remley: I need a motion for the rock the park donation.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Darlene Benton authorizing a \$500.00 donation to the Rock the Park. Motion carried by the following vote:

Councilperson Darlene Benton, aye	Councilperson Matthew Passarell, absent
Supervisor Richard Remley, aye	Councilperson Jake Olles, aye
Councilperson Arnold Allen, aye	

Supervisor Richard Remley: I need a motion for a letter of support.

Motion was made by Councilperson Arnold Allen and was seconded by Councilperson Darlene Benton authorizing Supervisor Richard Remley to send a letter of support to the Village of Albion for their grant application to upgrade the waste water treatment plant. The letter in its entirety is hereby filed with and made a part of these minutes. Motion carried by the following vote:

Councilperson Darlene Benton, aye	Councilperson Matthew Passarell, absent
Supervisor Richard Remley, aye	Councilperson Jake Olles, aye
Councilperson Arnold Allen, aye	

Supervisor Richard Remley: I need a motion to accept Jean Smiths resignation.

Motion was made by Darlene Benton and was seconded by Councilperson Jake Olles authorizing the acceptance of the resignation of Jean Smith as a Planning Board member/secretary effective immediately. Motion carried by the following vote:

Councilperson Darlene Benton, aye	Councilperson Matthew Passarell, absent
Supervisor Richard Remley, aye	Councilperson Jake Olles, aye
Councilperson Arnold Allen, aye	

Supervisor Richard Remley: I need a motion to advertise for the assessment review board.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Arnold Allen authorizing an advertisement to be placed in the Batavia Daily News, Lake Country Pennysaver and the Orleans Hub concerning vacancies on the Board of Assessment Review. Motion carried by the following vote:

Councilperson Darlene Benton, aye	Councilperson Matthew Passarell, absent
Supervisor Richard Remley, aye	Councilperson Jake Olles, aye
Councilperson Arnold Allen, aye	

Supervisor Richard Remley: I need motion to authorize attendance at a conference.

Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Jake Olles authorizing the attendance of Denise Cornick and Alyssa Swanger at a conference to be held September 16 – 19, 2018 in Lake Placid at a cost of \$1,576.28. Motion carried by the following vote:

Councilperson Darlene Benton, aye	Councilperson Matthew Passarell, absent
Supervisor Richard Remley, aye	Councilperson Jake Olles, aye
Councilperson Arnold Allen, aye	

Supervisor Richard Remley: I need a motion to adjourn the meeting.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Darlene Benton to adjourn the meeting at 8:38 pm. Motion carried by the following vote:

Councilperson Darlene Benton, aye	Councilperson Matthew Passarell, absent
Supervisor Richard Remley, aye	Councilperson Jake Olles, aye

July 9, 2018

Councilperson Arnold Allen, aye

Supervisor Richard Remley: I need a motion for executive session.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Arnold Allen to enter executive session for the discussion of a building acquisition and a highway personnel issue. Motion carried by the following vote:

Councilperson Darlene Benton, aye

Supervisor Richard Remley, aye

Councilperson Arnold Allen, aye

Councilperson Matthew Passarell, absent

Councilperson Jake Olles, aye

July 23, 2018

Town of Albion special meeting held in the Town hall, 3665 Clarendon Rd.

Meeting called to order at 7:00 pm.

Present was Councilperson Darlene Benton, Councilperson Matthew Passarell, Supervisor Richard Remley, Councilperson Jake Olles and Councilperson Arnold Allen.

Supervisor Richard Remley: I need a motion for the agenda.

Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Jake Olles approving the agenda as submitted. Motion carried by the following vote:

Councilperson Darlene Benton, aye	Councilperson Matthew Passarell, aye
Supervisor Richard Remley, aye	Councilperson Jake Olles, aye
Councilperson Arnold Allen, aye	

Supervisor Richard Remley: I need a motion to hire a MEO for the highway department.

RESOLUTION #110 AUTHORIZING THE HIRING OF AN EMPLOYEE FOR THE HIGHWAY DEPARTMENT
WHEREAS it is necessary for the immediate hiring of a full time Town of Albion Highway Department employee, and

WHEREAS Albion Town Highway Superintendent Michael Neidert has recommended hiring Wayne Downs for said employment position, and

NOW THEREFORE BE IT RESOLVED:

Section 1 The Albion Town Board does hereby hire Wayne Downs in a full time position with the Town of Albion Highway Department effective July 16, 2018.

Section 2 This hiring is subject to a 6 month probationary period commencing July 16, 2018.

Section 3 The wages paid will be at a base rate of \$23.19 per hour.

Section 4 Sick time will be at the new hire rate of 1 day/month.

Section 5 Vacation time will be at a 10 year employee schedule 20 days (160 hours) to be prorated to 8 days (64 hours) for the remainder of 2018.

Section 6 Personal time will be 5 days (40 hours) to be prorated to 2 days (16 hours) for the remainder of 2018.

Section 7 The health insurance contribution will be at 15%.

Section 8 This Resolution shall take effect immediately.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Arnold Allen authorizing the adoption of this Resolution. Resolution duly adopted by the following vote:

Councilperson Darlene Benton, aye	Councilperson Matthew Passarell, aye
Supervisor Richard Remley, aye	Councilperson Jake Olles, aye
Councilperson Arnold Allen, aye	

Supervisor Richard Remley: I need a motion to adjourn.

Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Matthew Passarell to adjourn the meeting at 7:03 pm and enter executive session at 7:04 pm. Motion carried by the following vote:

Councilperson Darlene Benton, aye	Councilperson Matthew Passarell, aye
Supervisor Richard Remley, aye	Councilperson Jake Olles, aye
Councilperson Arnold Allen, aye	

Town of Albion
3665 Clarendon Rd.
Albion, NY 14411

Subject: Board of Assessment Review vacancy

July 29, 2018

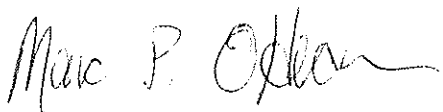
I am submitting this letter of interest in the subject vacancy posted on the Town's website.

Together with my wife Wendy, I am a homeowner at 326 South Main St (26 years), having been born and raised here. After attending college and subsequently owning a home in the Village of Bergen (4 years), we decided to move back to Albion and raise our own family.

I am attaching my most recent resume highlighting my professional background, the last 25 years of which has been focused on assisting local governments as a commercial banker. Noteworthy is my experience serving as a board member of the NYS Government Finance Officers Association for the last 13 years, and my most recent work managing and directing a focused effort for Evans Bank, N.A..

I'd hope to add professionalism, experience, wisdom and fairness in my efforts as a member of the board of assessment review should you select me to fill the vacancy.

Respectfully submitted,

A handwritten signature in black ink that reads "Marc P. O'Hearn". The signature is written in a cursive style with a long, sweeping underline.

Marc P. O'Hearn

Leadership/Management Profile

Team Leadership ~ Strategic Planning and Implementation ~ New Business Development
~ Budget & Analytical Skills ~ Relationship Management ~

- Astute team leader responsible for regional budget and profitability planning and analysis; a builder with demonstrated success in managing very experienced, high performing government banking relationship/treasury management professionals to build corporate value.
- Relationship Manager with long track record of continuous proven success in developing, managing and positioning of highly profitable portfolio of government and higher education banking clients.
- Recognized statewide industry expert in government banking sector, fully knowledgeable of applicable laws and statutes facing both clients and bank.
- New Business Development history to position and implement depository and cash management solutions and create cross sell opportunities in insurance, tax exempt leasing and financing, benefits consulting and retail/consumer programs.

Career Accomplishments

- Directed, expanded and developed a focused effort to grow a local bank's government banking program, more than tripling deposit balances in less than 15 months, creating a credible top 3 choice for local governments.
- Directed regional budgetary planning and strategies to enhance profitability for FNB Government Service line of business while managing team of 4 VP level relationship managers and my own portfolio of the largest regional clients. Oversaw ~275 clients with \$1.6B in deposits/services and \$45MM in municipal loans. [2012 - 2015].
- Assisted in successful integration into First Niagara a multitude of HSBC government clients with approximately \$800MM from WNY through CNY, along with 3 new team members. [2012].
- Marketed and introduced new government banking provider [First Niagara Commercial Bank] across Western and Central NYS to develop related depository/treasury management business. Established a significant portfolio in WNY and Roch. markets as the relationship/treasury manager - growth from \$20MM to \$700MM. [2006 - 2012]
- Continuous "exceptionally high" or "high" performance annual rating at with all previous employers [1995-present]
- Serving in 14th yr. on the NYS Government Finance Officers Association [GFOA] statewide Board of Governors [1,250 members] and various association committees.[2005 through present]
- Serving on bank-wide team of Sr. officers to develop/enhance cultural change and customer centric focus. [2015]

Professional Experience

EVANS BANK, N.A.

Vice President, Director - Government Banking.

2016 to present

Direct, manage and develop new and existing government banking relationships, enhance strategies, service offerings and compliance with NYS statutes for WNY local governments. Responsible for meeting financial objectives and budgeting/analysis to produce consistent, positive results from municipal banking efforts.

FIRST NIAGARA BANK, N.A./KeyBank, NA

First VP, Team Leader – Government Banking Upstate West [WNY, Greater Rochester, CNY]

2012 to 2016

Directed and led regional strategies and budget planning/analysis for balances, COF, interest rates, FTP contribution, NII and expenses. Responsible for monthly and YOY accounting of variances with consistent, positive results. Managed team of four Sr. level relationship managers (VPs) while managing portfolio of the largest, most profitable regional clients. Managed and analyzed financial objectives and directed the team in meeting high performance standards.

- Active participant on regional market leadership teams [WNY, Rochester, CNY] to develop strategies and collaborative efforts with regional market leaders and regional presidents.
- Developed/Implemented annual team financial goals, reporting models, and best practices to enhance profitability.
- Managed/tracked efforts to collaborate/cross solve with other municipal lines of business within FNFG [Risk Management, Benefits Consulting, Leasing, and Retail] to broaden financial service offerings to government clients.
- Responsible for coaching, counseling and development of direct reports to achieve performance excellence.
- High visibility internally and externally within the assigned geographic areas through active membership and participation in prominent government trade associations and boards.

VP and Relationship Manager - Government Banking

2005-2012, 2016

Western NY/Buffalo and Greater Rochester Region

Primary responsibility for managing, developing and retaining government banking relationships and promoting all affiliated services within the regions while maintaining customer profitability goals consistent with financial plans. Serve as an adviser to state and local governments, school districts and municipal authorities in the regions.

- Effectively developed customer level pricing strategies and treasury servicing functions to meet competitive requirements while mitigating risks: interest rate; financial/transactional; operational, and reputational.
- Educated customer base on various treasury management fraud prevention techniques and products.

KEYBANK, NA, Buffalo and Rochester, NY

2001 to 2005

Vice President, Sr. Relationship Manager - Public Sector

Market and service all aspects of public sector banking in WNY and Rochester Districts, including maintaining and growing existing client base, and development of new clients within targeted industries of Colleges/Universities, Private K-12 schools, their foundations, and all government entities (school and fire districts, counties, cities, towns, villages).

JPM CHASE & CO., Buffalo and Rochester, NY

1989 to 2001

Vice President, Relationship Manager – Government Banking [Last position, ’93 –’01]

- Market loan and deposit services to NY local municipal customers and prospects

Classified Loan Workout Specialist [’91 - ’93]

Commercial Credit Department Manager [’90 – ’91]; **Credit Analyst** [’89 –’90]

HAINES ALBION AGENCIES, INC., Albion, NY

1993 - 1995

Licensed P&C Broker - Insurance Producer (part-time)

Professional

Memberships/Associations

New York State Government Finance Officers Association (NYS GFOA)

- Board of Governors [’05 – present]; Budget Committee, membership committee.

New York State Association of School Business Officials (NYS ASBO)

- Statewide Business Advisory Council member [2010-2013]

Community Service/Boards

WNY March of Dimes	Board Member [2017 – present]
Niagara County CC Foundation	Board Member [20 15 - present]; Finance Committee
Albion Running Club	Board Member [2015 - present]; Secretary and Finance Committee
T/O Albion Republican Committee	Committeeman [2016 – present]
Lighthouse Christian Camp	Board Member [2004 to 2007]; Budget Committee
Care Net Center of Greater Orleans	Advisory Board Member [2005 - 2015]; Chaired Golf event 5 years.
Albion High School Alumni Foundation	Scholarship Committee [2015 - present]
Albion Free Methodist Church	Board Member [’99 – ’01]; Financial Secretary, Finance Com [’93 – present];
Albion Rotary Club	Board Member [2002]; Member [’99 – ’03]
Youth Sports (multiple)	Head/Assistant coach; League Treasurer [’94 – ’11]
Foster Parent	Orleans County Department of Social Services [’11 – ’16]

Education

State University of NY at Oswego - Bachelor of Science Business Administration (Economics and Marketing)

Rochester Institute of Technology - Graduate studies in Business Administration, 1987 to 1991

RESOLUTION

At a regular meeting of the Town Board of the Town of Albion held on August 14, 2017, the following resolution was duly moved, seconded and adopted by the affirmative vote of a majority the Board:

WHEREAS, at the present time, the financial climate is such that taxpayers, particularly senior citizens on fixed incomes, often have difficulty paying their real estate taxes on a timely basis; and

WHEREAS, Section 928-a of the Real Property Tax Law authorizes a town tax collecting officer to accept partial payments for or on account of taxes, special ad valorem levies or special assessments and to apply such payments on account, provided that the town board has passed a resolution authorizing such partial payments; and

WHEREAS, the town clerks of all ten towns in Orleans County, who also serve as the tax collectors for their respective towns, concur that it is in the best interests of their taxpayers to have the ability to make partial tax payments if they so choose; and

WHEREAS, the Town Board of the Town of Albion hereby determines that it is in the best interests of the Town's taxpayers for the Town to accept such partial payments, on certain terms and conditions;

NOW, THEREFORE, IT IS

RESOLVED, the Town Board of the Town of Albion hereby authorizes the Town Clerk, as the tax collecting officer for the Town, to accept from any taxpayer at any time partial payments for or on account of taxes, special ad valorem levies or special assessments and to apply such payments on the account, on the following terms and conditions:

1. County/town property taxes, special ad valorem levies and special assessments may be paid in partial payments during the Town's tax collection period (January 1 though April 30) of the then-current year. No partial payment will be accepted by the Town after April 30th.
2. There shall be no limit on the number of partial payments that a taxpayer may make on a tax bill for a particular tax map parcel; however, any partial payment must be at least two hundred dollars (\$200.00) the amount of the current solid waste fee as listed on the tax bill. If the balance due on a tax bill is less than two hundred dollars (\$200.00) the current solid waste fee after crediting all partial payments previously made for that tax map parcel, the unpaid balance must be paid in full. Partial payments on tax bills with balances less than two hundred dollars (\$200.00) will not be accepted than the current solid waste fee will not be accepted.

3. After any partial payment hereby authorized has been paid and credited, interest and penalties shall be charged against the unpaid balance only.
4. The Town's acceptance of a partial payment shall not be deemed to affect any liens and powers of any municipal corporation conferred in any general or special act, but such rights and powers shall remain in full force and effect to enforce collection of the unpaid balance of such tax or tax liens together with interest, penalties and other lawful charges.
5. If a taxpayer requests to make a partial payment that satisfies the terms and conditions herein set forth, the Town Clerk shall not have the ability to refuse to accept such payment.
6. Nothing herein contained shall be construed to authorize the Town Clerk to accept a partial payment after the expiration of his or her warrant, or at any other time that he or she is not authorized to accept tax payments, nor shall the ability of the Town Clerk to accept partial payments of taxes authorized under any other general or special law be limited.
7. The Town Clerk shall file certified copies of this resolution with the Commissioner of the State Office of Real Property Services, the Director of Orleans County Real Property Tax Service and the Orleans County Treasurer within thirty (30) days of adoption.
8. This resolution shall be contingent on the written acceptance of the Orleans County Real Property Tax Director and shall become effective once said written approval is received and filed with this Resolution.

CERTIFICATE OF CLERK

STATE OF NEW YORK)
COUNTY OF ORLEANS) ss.:

I, Sarah M Basinait, the duly elected Town Clerk of the Town of Albion, County of Orleans and State of New York, DO HEREBY CERTIFY that I have compared the foregoing resolution duly adopted by the Town Board of the Town of Albion at a duly noticed meeting thereof held on _____, with the original thereof now on file in my office, and the same is a correct and true copy of said resolution and of the whole thereof.

Dated: _____

Town Clerk

(Seal)