

January 6, 2015
Town of Albion Organizational Meeting

Agenda

1. Call Meeting to Order
2. Pledge of Allegiance
3. Exit Message
4. FYI: Remind residents to sign attendance sheet
5. Roll Call
6. Public Comment
7. Motion to approve agenda
8. Justice Gary Moore to address the Board
9. Resolution of Appointments
10. Resolution authorizing Justice Joe Fuller establishment of a checking account.
11. Executive Session

6-Jan-15

Town of Albion Organizational Meeting

Please sign in:

- 1. Paula + Julia Fuller
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January 6, 2015

Town of Albion Town Board Organizational meeting held in the Town hall, 3665 Clarendon Rd.

Meeting called to order at 7:00 pm.

Pledge of Allegiance was said and the exit message was given.

Present was Councilperson Daniel Poprawski, Councilperson Richard Remley, Supervisor Matthew Passarell, Councilperson Jake Olles and Councilperson Todd Sargent.

Supervisor Matthew Passarell: I need a motion to approve the agenda.

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Daniel Poprawski approving the agenda with the addition of Justice Fullers part-time court clerk. Motion carried by the following vote:

**Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye**

Supervisor Matthew Passarell: Gary Moore will swear in Joseph Fuller.

Justice Gary Moore officially swore in Justice Joseph Fuller and Justice Fuller in turn swore Justice Gary Moore in. Justice Joseph Fuller also introduced the Board to his Court Clerk Linda Scurry.

Supervisor Matthew Passarell: We will now do the resolutions of appointments.

Whereas, the Town of Albion Board desires a high degree of Professionalism, Fairness, and Customer Service. We appoint the following personnel to the indicated positions and institute the following procedures:

Resolution 1 Historian

Be it resolved that Cheryl Staines is hereby appointed to the position of Historian at a salary of \$450.00 per year.

Motion was made by Councilperson Daniel Poprawski and was seconded by Councilperson Richard Remley authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

**Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye**

Resolution 2 Town Constable

Be it resolved that Phil McKenna is hereby appointed Town Constable at a salary of \$150.00 per year.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Todd Sargent authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

**Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye**

Councilperson Todd Sargent, aye

Resolution 3 Deputy Supervisor

Be it resolved that Councilperson Jake Olles is hereby appointed as the Deputy Supervisor, and he will act in the capacity as Supervisor as the need arises.

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Daniel Poprawski authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

**Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye**

Resolution 4 Attorneys for the Town

Be it resolved that James Bell is hereby appointed Town Attorney. Mr. Bell is to be used for all routine matters. Mr. Daniel Spitzer (or his designee) of Hodgson Russ are appointed for special services only, including bond issues, etc. Hodgson Russ may only be consulted with prior approval from Attorney Bell or the Supervisor. Attorney Bell may call on an as-needed basis.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Todd Sargent authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

**Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye**

Resolution 5 Water/Sewer Superintendent

Be it resolved that Jed Standish is appointed to the position at a salary of \$20,908.00 per year.

Motion was made by Councilperson Todd Sargent and was seconded by Councilperson Jake Olles authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

**Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye**

Resolution 6 Water/Sewer Clerk

Be it resolved that Sarah Basinait is hereby appointed to the position at a salary of \$7,679.00 per year.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Todd Sargent authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

**Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye**

Resolution 7 Registrar of Vital Statistics

Be it resolved that Sarah Basinait is hereby appointed Registrar of Vital Statistics at a salary of \$3,000.00 per year.

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Daniel Poprawski authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

January 6, 2015

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 8 Town Clerk Deputy

Be it resolved that Sara Stirk is hereby appointed to serve as Deputy Town Clerk at a salary of \$14.49 per hour.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Todd Sargent authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 9 Town Clerk's Office Hours

Be it resolved that the Clerk's hours are as follows:

Monday 8:00AM-11:00AM and 12:00PM-4:00PM

Tuesday 8:00AM-11:00AM and 12:00PM-4:00PM

Thursday 8:00AM-11:00AM and 12:00PM-4:00PM

Friday 8:00AM-11:00AM and 12:00PM-4:00PM

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Daniel Poprawski authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 10 Monthly Meeting

Be it resolved that the monthly meetings shall be held on the second Monday of the month at 7:00PM except if otherwise published and that all Department heads are asked to attend. If necessary, a second meeting shall be held on the fourth Monday of the month.

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Daniel Poprawski authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 11 Board Minutes

Be it resolved that the Board minutes will be emailed to the Board members ten (10) working days after the meeting. Once minutes are approved they shall be sent to the Board member in charge of the website for posting on said site.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Daniel Poprawski authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 12 Department Reports

Be it resolved that each Department head (Town Clerk, Assessor, Highway Superintendent, and Code Enforcement Officer) shall present to the Board before or at the start of the monthly meeting a detailed written report outlining significant accomplishments for the month and to report any issues that the Board should be aware of. Issues (personal matters, etc.) should be discussed in executive session. Such matters shall be documented and presented to the Board in a separate report. All department reports shall be recorded in the meeting minutes, both the written version and online.

Motion was made by Councilperson Daniel Poprawski and was seconded by Councilperson Richard Remley authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 13 Holidays

Be it resolved that the holidays for the Town of Albion are as follows: New Year's Eve, New Year's Day, Martin Luther King Day, Presidents Day, close noon on Good Friday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve and Christmas Day. If any one of the above holidays falls on a Saturday then it shall be observed on the Friday before and if it falls on a Sunday then it shall be observed on the following Monday.

Motion was made by Councilperson Todd Sargent and was seconded by Councilperson Jake Olles authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 14 Bookkeeper to the Supervisor

Be it resolved and the Supervisor as the Town's Chief Fiscal Officer requests that the Town Board hereby appoint EFP Rotenberg as bookkeeper to the Supervisor.

Motion was made by Councilperson Richard Remley and was seconded by Supervisor Matthew Passarell authorizing the adoption of this resolution. Resolution failed adoption by the following vote:

Councilperson Daniel Poprawski, nay Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, nay
Councilperson Todd Sargent, nay

Resolution 15 Budget Officer

Be it resolved that Supervisor Matthew Passarell is hereby appointed Budget Officer at no additional salary.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Richard Remley authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 16 Bookkeeper to the Supervisor

Be it resolved that Baldwin Business Services is hereby appointed to the position as per the contract submitted for the 2015 year.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Todd Sargent authorizing the adoption of this Resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, nay
Supervisor Matthew Passarell, nay Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 17 Supervisor Monthly Report Auditing

Be it resolved that each month the Supervisor will appoint one (1) Town Councilperson to audit and sign that the Supervisor's Report is reconciled with the bookkeeper provided abstract.

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Daniel Poprawski authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 18 Accounting Firm

Be it resolved that EFP Rotenberg is hereby appointed as accounting firm and will serve at the pleasure of the Board.

Motion was made by Councilperson Richard Remley and was seconded by Supervisor Matthew Passarell authorizing the adoption of this resolution. Resolution failed adoption by the following vote:

Councilperson Daniel Poprawski, nay Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, nay
Councilperson Todd Sargent, nay

Resolution 19 Accounting Firm

Be it resolved that Baldwin Business Services is hereby appointed as accounting firm and will serve at the pleasure of the Board.

Motion was made by Councilperson Todd Sargent and was seconded by Councilperson Jake Olles authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, nay
Supervisor Matthew Passarell, nay Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 20 Presentation of Vouchers

Be it resolved that an abstract of all vouchers is required for approval of payment at the Town Board meetings. All vouchers must be presented to the Town Clerk's Office on the Tuesday before the Board meeting and before close of business on that day. All vouchers must be itemized, starting dates, event, item purchased, mileage, food, etc. No less than 3 board members in addition to the authorizing official must sign vouchers before they are voted on at the appropriate Town Board meeting. Documentation of adherence to purchasing policy shall be attached. If purchase was from State or County Bid, a copy of such shall be attached. Permission to exceed budgetary

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allocation must be received from the Board prior to purchase. Vouchers for food reimbursement must be itemized, with alcoholic beverages subtracted from the total. Also, no faxes of bills shall be accepted.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Todd Sargent authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 21 Check Signing / ACH transfers / Inter-fund transfers

Be it resolved that all checks shall be signed by the Supervisor, with signatory powers also accorded the Deputy Supervisor in the absence of the Supervisor. All ACH transfers shall be made by the Supervisor or the Deputy Supervisor.

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Daniel Poprawski authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 22 Investment of Town Funds

Be it resolved that the Supervisor is authorized to invest any funds and all surplus funds that the Town may have in any legal investment at the highest rate of interest available to municipalities.

Motion was made by Councilperson Daniel Poprawski and was seconded by Councilperson Richard Remley authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 23 Bank Depositories

Be it resolved that First Niagara is designated as depository of funds for the Town of Albion. This also authorizes First Niagara Bank in addition to the Tax Collector to collect taxes.

Motion was made by Councilperson Daniel Poprawski and was seconded by Councilperson Richard Remley authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 24 Town Official Bond

Be it resolved that to satisfy Section 25 of the Town Law of New York which require certain officials to an undertaking, which may be in a form of a bond, and the proper bonding has been supplied; the cost of the undertaking shall be charged against the Town.

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Daniel Poprawski authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye

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Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 25 Election Inspector Fees

Be it resolved as follows:

Primary Day: 11:30AM – 9:30PM at \$9.30 per hour – 10 hrs. - \$93.00
Registration Day: 12:00PM – 9:00PM at \$9.30 per hour – 9 hrs. - \$83.70
Election Day: 5:30AM – 9:30PM at \$9.30 per hour – 16 hrs.- \$148.80
School Attendance at \$25.00

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Todd Sargent authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 26 Assessment Review Board

Be it resolved that that Assessment Review Board members shall receive as follows:

Chairman.....\$300.00
Members (4)...\$175.00

Motion was made by Councilperson Todd Sargent and was seconded by Councilperson Jake Olles authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 27 Zoning Board Salaries

Be it resolved that the Chairman of the Zoning Board shall receive \$350.00 per year. Zoning Board will receive \$250.00 per year and a secretary is appointed to the Zoning Board at an hourly rate of \$8.75 per hour.

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Daniel Poprawski authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 28 Planning Board Salaries

Be it resolved that the Chairman of the Planning Board shall receive \$1,000.00 per year, the Board Members will receive \$600.00 per year and a secretary is appointed at the salary of \$500.00 per year.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Todd Sargent authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 29 Official Newspaper

Be it resolved that the Batavia Daily News will be the Official Newspaper for the Town of Albion. The Lake Country Pennysaver and the Orleans Hub will be used for publishing supplemental public hearings notices and other notices as the Town Board deems appropriate.

Motion was made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 30 Voting Delegates to the Association of Towns

Be it resolved that Councilperson Anthony (Jake) Olles is hereby appointed Delegate to the Association of Towns and the alternate to service in this capacity will be Supervisor Matthew Passarell.

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Daniel Poprawski authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 31 Elected Officials Salaries

Be it resolved the following salaries of these elected officials:

Board Members Each.....\$3,704.00
Town Clerk.....\$35,618.00
Supervisor.....\$5,750.00
Highway Superintendent....\$54,815.00
Justices.....\$16,810.00

Motion was made by Councilperson Daniel Poprawski and was seconded by Councilperson Todd Sargent authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 32 Travel

Be it resolved that Town personnel who may choose to travel to conventions, seminars, or other events dealing with Town business and thereby incur hotel stay or airline travel expenses shall require authorization from the Town Board prior to commencement of travel if compensation is requested.

Motion was made by Councilperson Daniel Poprawski and was seconded by Councilperson Richard remley authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 33 Mileage

Be it resolved that any Town Officer or employee who utilizes his/her vehicle in the furtherance of business pertaining to the Town of Albion, and thereby benefitting the Town of Albion, shall be compensated \$.575 per mile upon presentation of proof to the Town Clerk. Mileage to and from Town Board meetings is not a reimbursable expense for department heads and town board members.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Todd Sargent authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 34 Fair Housing Officer

Be it resolved that Councilperson Todd Sargent is Fair Housing Officer for the 2015 year.

Motion was made by Councilperson Daniel Poprawski and was seconded by Councilperson Richard Remley authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 35 Building and Grounds: Operation and Maintenance

Be it resolved that Councilperson Daniel Poprawski will chair and Code Enforcement Officer Daniel Strong will serve on this committee for the 2015 year. Additionally, all building maintenance issues shall be directed to Councilperson Poprawski.

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Todd Sargent authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 36 Water Committee

Be it resolved that Supervisor Matthew Passarell, Councilperson Anthony Jake Olles, Highway Superintendent Jed Standish, and Town Clerk Sarah M. Basinait will serve on this committee for the 2015 year.

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Daniel Poprawski authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 37 Highway Department Liaison

Be it resolved that Councilperson Todd Sargent will serve as liaison to the Highway Department for the 2015 year.

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Daniel Poprawski authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

January 6, 2015

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 38 Emergency Preparedness Committee

Be it resolved that Councilperson Dan Poprawski will chair this committee and shall be responsible for developing a town emergency plan consistent with the county's emergency preparedness plan and in cooperation with the Albion Fire Department.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Todd Sargent authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 39 Liaison to Town of Albion Planning Board

Be it resolved that Councilperson Richard Remley shall be the liaison to the Town of Albion Planning Board.

Motion was made by Councilperson Todd Sargent and was seconded by Councilperson Jake Olles authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Resolution 40 Liaison to Town and County

Be it resolved that Councilperson F. Richard Remley shall be the liaison to the Town of Albion Zoning Board and the County of Orleans Planning and Zoning Boards.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Todd Sargent authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Supervisor Matthew Passarell: I need a resolution for the checking account for Justice Fuller.

Resolution #41 Municipal Deposit

The Resolution in its entirety is hereby filed with and made a part of these minutes.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Todd Sargent authorizing the adoption of the above resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye Councilperson Jake Olles, aye
Councilperson Todd Sargent, aye

Supervisor Matthew Passarell: We will have a 5 minute recess and then enter executive session regarding drug testing.

Recess began at 7:45 pm.

Received from Councilperson Todd Sargent on 1/11/2015 via email

Town Meeting Minutes – January 6, 2015

At 8:10 p.m. Executive Session began

Discussion held on Workfit Medical issues. Also discussed the hiring of Syd Beatty.

At 8:46 p.m. ended Executive Session.

At 8:47 p.m. regular session began.

At 8:48 p.m. regular session ended.



726 Exchange St., Suite 618 • Buffalo, NY 14210

Date:	<u>1-6-2015</u>
Deposit Account(s):	<u>Joseph T. Fuller, Town Justice</u>
TIN/EIN:	_____

MUNICIPAL DEPOSIT RESOLUTION

I, Sarah Basinait, as a Town Clerk (Official title), of the Town of Albion (municipality) organized and existing under the laws of the State of New York described herein as "this corporation", hereby certify that the following is a true copy of resolutions duly adopted by the Board of Directors of this corporation at a meeting duly held, a quorum being present, on Jan 6, 2015, that such resolutions are in conformity with the certificate of incorporation and by-laws of this corporation, and that such resolutions are now in full force and effect:

"RESOLVED, that First Niagara Bank, N.A. headquartered in Buffalo, New York is designated an authorized depository of this corporation; and

"FURTHER RESOLVED, that all drafts, checks, or other instruments or orders for the payment of money drawn against the account or accounts of this corporation with said depository shall be signed by any 1 (insert number) of the following (insert titles & names):

Justice Joseph T. Fuller

"FURTHER RESOLVED, that said depository is authorized to place to the credit of the account, or any of the accounts, of this corporation funds, drafts, checks or other property by whomever delivered to said depository or agent thereof for deposit to the accounts of this corporation, endorsed with the name of this corporation, by rubber stamp, facsimile, mechanical, manual, or other signature (and any such endorsement by whomever affixed shall be the endorsement of this corporation), or otherwise endorsed, or unendorsed, provided that if any such item shall bear, or be accompanied by, directions (by whomever made) for deposit to specific account, then such deposit shall be to the credit of such specific account; and

"FURTHER RESOLVED, that said depository is hereby directed to accept, and/or pay and/or apply any draft, check, instrument or order for the payment of money, or any proceeds thereof, drawn on such account or accounts when signed as required by these resolutions by manual, rubber stamp, facsimile, or other mechanical signature (by whomever affixed) without limit as to amount, without inquiry, and without regard to the disposition of any such item or any proceeds thereof. Further, said depository shall not be liable in connection therewith notwithstanding that such item may be payable to the order of a person whose signature appears thereon or of any other officer or officers, agent or agents of this corporation, or such items or any proceeds thereof may be used or disposed of for the personal credit or account of any such person or persons, office or officers, agent or agents with the depository or otherwise."

AUTHORIZED SIGNATURES:

Signature

Print Name

Joseph T. Fuller

IN WITNESS WHEREOF, I have hereunto subscribed my signature on this 6 day of Jan, 2014

SARAH BASINAIT

TOWN CLERK

* If the Officer under the powers conferred by the above resolutions is authorized to act alone, the certification of the resolutions must be confirmed below by another officer.

Confirmed: N/A

TCS MDR 900 This order is binding upon the corporation until First Niagara Bank, N.A. is notified in writing of changes in authorizations affecting any accounts of the corporation and until new signatures are filed and recorded by the Bank.

OFFICIAL TITLE

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