August 11, 2014
Town of Albion Regular Town Board Meeting

Agenda:

1. Call Meeting to Order
2. Pledge of Allegiance
3. Exit Message
4. FYI- Remind residents to sign attendance sheet
5. Roll Call
6. Public Comment
7. Motion to approve the agenda
8. Motion to approve the minutes of the July 14th and July 28th meetings
9. Resolution to approve the vouchers
10. Motion to approve the MVP, CSEA and Univera health care bills in the amount of $5,645.77
11. Discussion of a part time court clerk
12. Discussion of a veterans monument at the Town building – Jake
13. Discussion of Zoning text and map change for ASuperior Concrete from R1 to Light Industrial
14. Resolution authorizing the adoption of Post Issuance Compliance Procedures
15. Executive Session

11-Aug-14
Town of Albion Regular Meeting
Please sign in:

1. E. JOHN DeFilipps
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August 11, 2014

Town of Albion regular Town Board meeting held in the Town hall, 3665 Clarendon Rd.

Meeting called to order at 7:00 pm.

The Pledge of Allegiance was said and the exit message was given.

Present were Councilperson Richard Remley, aye, Supervisor Matthew Passarell, Councilperson Jake Olles and Councilperson Todd Sargent. Absent was Councilperson Daniel Poprawski.

Supervisor Matthew Passarell: Public Comment.

Those in attendance were given the opportunity to ask questions or voice any concerns they may have.

Supervisor Matthew Passarell: I need a motion to approve the agenda.

Motion was made by Councilperson Todd Olles and was seconded by Councilperson Jake Olles to approve the agenda as published and submitted. Motion carried by the following vote:

Councilperson Daniel Poprawski, absent
Supervisor Matthew Passarell, aye
Councilperson Todd Sargent, aye
Councilperson Richard Remley, aye
Councilperson Jake Olles, aye

Supervisor Matthew Passarell: I need a motion for the minutes.

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Jake Olles to approve the minutes of the July 14th and the July 28th meetings as published and submitted. Motion carried by the following vote:

Councilperson Daniel Poprawski, absent
Supervisor Matthew Passarell, aye
Councilperson Todd Sargent, aye
Councilperson Richard Remley, aye
Councilperson Jake Olles, aye

Supervisor Matthew Passarell: I need a resolution for the vouchers.

Resolution #65 Payment of Claims

Whereas, the following are against the Town:

General A & B #'s – 227 – 259	**$ 10,918.84**
Highway DA & DB #'s- 115 – 131	**$ 64,541.51**
Water Districts #'s – 44 – 47	**$ 49,923.04**
Sewer District #- 11 – 12	**$ 6,165.35**
For a grand total of	**$131,548.74**

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Jake Olles to approve the payment of the above listed claims. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, absent
Supervisor Matthew Passarell, aye
Councilperson Todd Sargent, aye
Councilperson Richard Remley, aye
Councilperson Jake Olles, aye

Supervisor Matthew Passarell: I need a motion to pay the health care bills.

Motion was made by Councilperson Todd Sargent and was seconded by Councilperson Jake Olles to approve payment prior to abstract of the MVP, CSEA and Univera health care bills in the amount of $5,645.77. Motion carried by the following vote:

Councilperson Daniel Poprawski, absent
Supervisor Matthew Passarell, aye
Councilperson Todd Sargent, aye
Councilperson Richard Remley, aye
Councilperson Jake Olles, aye

Supervisor Matthew Passarell: I need a motion to create a part-time court clerk position.

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Jake Olles to create the position of part-time court clerk and said position will not exceed 20 hours per week. The salary of the position to be determined. Motion carried by the following vote:

Councilperson Daniel Poprawski, absent
Supervisor Matthew Passarell, aye
Councilperson Todd Sargent, aye
Councilperson Richard Remley, aye
Councilperson Jake Olles, aye

Supervisor Matthew Passarell: I need a motion to send the Zoning text and map change to the County.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Todd Sargent authorizing Code Enforcement Officer Daniel Strong to submit the Zoning text and map change to the Orleans County Planning Board for their review and comment. Motion carried by the following vote:

Councilperson Daniel Poprawski, absent
Supervisor Matthew Passarell, aye
Councilperson Todd Sargent, aye
Councilperson Richard Remley, aye
Councilperson Jake Olles, aye

Supervisor Matthew Passarell: I need a resolution for the post issuance compliance procedures.

Resolution #66 BONDS AND NOTES FINANCING - POST-ISSUANCE COMPLIANCE PROCEDURES

WHEREAS, the Internal Revenue Service has issued regulations requiring issuers of tax-exempt obligations to certify on various forms that they actively monitor compliance with federal tax rules following the issuance of such obligations; and

WHEREAS, the Town is an occasional issuer of tax-exempt obligations and thus is subject to the aforementioned compliance requirements which are critical for the preservation of the preferential tax status of those obligations; and

WHEREAS, it is therefore in the best interest of the Town to adopt formal written procedures to ensure such compliance and to designate an official responsible for ensuring that such procedures are followed; and

WHEREAS, Hodgson Russ LLP, as bond counsel to the Town, has prepared and has recommended that the Town adopt certain post-issuance compliance procedures;

NOW THEREFORE, BE IT RESOLVED, that the Town hereby adopts the post-issuance compliance procedures that are attached hereto as "Schedule A" and resolves to be governed thereby; and be it further

RESOLVED, that such Schedule A will be placed in its entirety in the official records, files and minutes of the Town and adhered to going forward; and be it further

RESOLVED, that this resolution shall take effect immediately upon its adoption.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Todd Sargent authorizing the adoption of the foregoing post issuance compliance procedures. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, absent
Supervisor Matthew Passarell, aye
Councilperson Todd Sargent, aye
Councilperson Richard Remley, aye
Councilperson Jake Olles, aye

Supervisor Matthew Passarell: I need a motion to close.

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Todd Sargent to close the meeting at 8:22 pm. Motion carried by the following vote:

Councilperson Daniel Poprawski, absent
Supervisor Matthew Passarell, aye
Councilperson Todd Sargent, aye
Councilperson Richard Remley, aye
Councilperson Jake Olles, aye

TOWN OF ALBION

Code Enforcement Office

3665 Clarendon Road
Albion, New York 14411
(585) 589-7048 Ext. 15
Fax: (585) 589-9452

Proposed Zoning Text Change to section 103-27 B

Add to section 103-27 B

(10) Manufacturing, distribution, wholesale and retail sales of building materials. Materials to include masonry, concrete, lumber, wood, steel, roofing, siding, insulation, window and doors, mechanical, electrical, plumbing, mill work, cabinetry, floor covering paints, stains and associated products. The operation of such outlets shall not conflict or violate prohibited uses as set forth in section 103-27-F.

Change current section 103-27 B (10) to 103-27 B (11)

Change current section 103-27 B (11) to 103-27 B (12)

Clerk's Monthly Report
July 01, 2014 - July 31, 2014

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	2	1.66
	Marr. Lic.	Marriage Licensing Fee	13	227.50
	Misc. Fees	Cert. Copies - Birth	1	10.00
		Cert. Copies - Death	19	190.00
		Cert. Copies - Marriage	8	80.00
			Sub-Total:	**$509.16**
A2544	Dog Licensing	Female, Spayed	19	171.00
		Female, Unspayed	4	68.00
		Male, Neutered	18	162.00
		Male, Unneutered	11	187.00
		Purebred Licenses	1	30.00
		Replacement Tags	2	6.00
	Late Fee	Late Fee	1	50.00
			Sub-Total:	**$674.00**
B1560	Building Permits	Building Permits	16	1,781.50
			Sub-Total:	**$1,781.50**
			Total Local Shares Remitted:	**$2,964.66**

Amount paid to:	NYS Ag. & Markets for spay/neuter program	100.00
Amount paid to:	NYS Environmental Conservation	28.34
Amount paid to:	State Health Dept. For Marriage Licenses	292.50

Total State, County & Local Revenues: $3,385.50

Total Non-Local Revenues: $420.84

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Sarah M. Basinait, Town Clerk, Town of Albion during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor _____ Date _____ Town Clerk _____ Date _____

ALBION TOWN COURT
3665 CLARENDON ROAD
ALBION, NY 14411

August 6, 2014

Matthew W. Passarell, Town Supervisor
Town Board of Trustees
Albion, New York 14411

RE: MONTHLY REPORT FOR JULY 2014

Dear Town Supervisor and Town Board Members:

The Monthly Report for Justice Howard consisted of Five Pages. There were fifty-six dispositions and two small claims and civil cases. The Fines totaled $1055.00, the Civil Fees totaled $40.00 and the Mandatory Surcharges totaled $1246.00. $2341.00 was forwarded electronically to the Justice Checking Account on August 6, 2014.

The Monthly Report for Justice Moore consisted of Nine Pages. There were one hundred and eleven dispositions and four small claims and civil cases. The Fines totaled $1620.00, the Civil Fees totaled $57.00 and the Mandatory Surcharges totaled $2346.00. $4023.00 was forwarded electronically to the Justice Checking Account on August 7, 2014.

Very truly yours,

Denise Cornick

Denise Cornick
Court Clerk

TOWN OF ALBION
HIGHWAY & WATER DEPARTMENT

Jed Standish
Highway Superintendent
3665 Clarendon Road
Albion, New York 14411

Phone 585-589-7048 Ext.16
Fax 585-589-6859

Monthly Highway, Water & Sewer Report
July 2014

1) Mowed cemeteries, Town Hall & ball field 5 times
2) Started 3rd mowing of roadsides
3) Marked unmarked culverts with delineators
4) Trimmed brush and low limbs in several areas / visibility issues
5) Sent 2 trucks to the County / Paving – 7/17
6) Sent 2 trucks to Gaines / Paving – 7/21
7) Sent 2 trucks to Clarendon / Paving – 7/22
8) Sent 2 trucks to Murray / Paving – 7/23, 7/24
9) Repaired shoulders / washouts
10) Put shoulders on Allen Rd. Used 2 trucks from Carlton, 2 from Barre, County roller & man, Gaines loader & 2 men
11) Sent 3 trucks to Gaines & the County / shoulders – 7/30
12) Sent 2 trucks to the Village / Paving – 8/4
13) Sent 3 trucks to Carlton / Paving – 8/5
14) Cut rebates on GainesBasin Rd. Used the Village mill, sweeper & 2 men
15) Paved Longbridge Rd.& GainesBasin Rd. Used 1 truck from Carlton, 2 from Barre, 1 from Gaines, 2 from the County, County roller, County paver & 3 men
16) Sent 2 trucks to the County / Paving – 8/7
17) Repaired a hydrant in district #3
18) Repaired a curb box in district #4
19) Read water meters
20) Repaired several meters
21) Flushed and collected residuals in all districts / sent reports to the Health Dept.
22) Checked pump hour meters @ sewer dist.#1 lift station / weekly

TOWN OF ALBION

Code Enforcement Office
3665 Clarendon Road
Albion, New York 14411
(585) 589-7048 Ext. 15
Fax: (585) 589-9452

Code Enforcement Report for July 2014

Permits Issued (16) Total Value of Construction Reported $171,508.00

Agricultural Buildings (1)

Remodel/Rehab existing SF Dwelling (1)

Garage/Pole Barn (2)

Accessory buildings (3)

Above ground pool (1)

In ground pool (1)

Rehab in ground pool (1)

Storage shed (1)

Deck/ Porch (2)

Wood/ pellet stove (2)

Unregistered vehicle (1)

Construction inspections completed (32)

Certificates of Compliance issued (10)

Rental inspections completed (5)

Fire Safety inspections completed (5)

Area Variance applications processed (2)

Special use permit applications processed (3)

Site Plan applications Processed (3)

Complete Census Bureau report

Review zoning regulations with business owners (2)

Property maintenance compliances (4)

Continue work on comprehensive plan map and zoning text updates

Attend Town Board Meetings (2)

Attend Zoning Board meeting (1)

Attend Town Planning Board Meeting (1)

Attend County Planning Board meeting present (5) Applications

Inquiries from Realtors, Appraisers and Attorneys

Meet with business owner to review proposed business plan for future business operation and requirements for approval process from zoning and planning boards.