January 7, 2013
Organizational Meeting

Agenda

1. Call Meeting to Order
2. Pledge of Allegiance
3. Exit Message
4. FYI: Remind residents to sign attendance sheet
5. Roll Call
6. Public Comment
7. Motion to approve agenda
8. Resolution of Appointments
9. Resolution approving the contract with Orleans County for Animal Control- Same Contract amount as 2012.
10. Motion to appoint Daniel Strong, Representative and David Cristofaro, Alternate to the Orleans County Planning Board.
11. Motion authorizing Denise Cornick attendance at the Association of Towns training Feb. 17 – 20, 2013 in an amount not to exceed $1,200.00.
12. FYI: Regular Board Meeting – January 14, 2013 at 7:00 pm.
13. Executive Session

7-Jan-13

Town of Albion Organizational Meeting

Please sign in:

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2. GARY KATSAWIS
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January 7, 2013

Town of Albion Town Board organizational meeting held in the Town hall, 3665 Clarendon Rd.

Meeting called to order at 7:00 pm.

Pledge of Allegiance was said and the exit message was given.

Present were Councilperson Daniel Poprawski, Councilperson Timothy Neilans, Supervisor Dennis Stirk, Councilperson Jake Olles and Councilperson Matthew Passarell.

Supervisor Dennis Stirk: I need a motion to approve the agenda.

**Motion was made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles to approve the agenda as published and submitted. Motion carried by the following vote:**

**Councilperson Daniel Poprawski, aye** **Councilperson Timothy Neilans, aye**
**Supervisor Dennis Stirk, aye** **Councilperson Jake Olles, aye**
**Councilperson Matthew Passarell, aye**

Supervisor Dennis Stirk: We will now go through the resolutions of appointments.

**Whereas, the Town of Albion Town Board desires a high degree of Professionalism, Fairness and Customer service. The Town Board hereby appoints the following personnel to the indicated positions for the 2013 year:**

**Resolution #1 Historian**

**Be it hereby resolved that Cheryl Staines is appointed to the position of Historian at a yearly salary of $450.00.**

**Motion made by Councilperson Matthew Passarell and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:**

**Councilperson Daniel Poprawski, aye** **Councilperson Timothy Neilans, aye**
**Supervisor Dennis Stirk, aye** **Councilperson Jake Olles, aye**
**Councilperson Matthew Passarell, aye**

**Resolution #2 Town Constable**

**Be it hereby resolved that Philip McKenna is appointed as Town Constable at a yearly salary of $100.00.**

**Motion made by Councilperson Jake Olles and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:**

**Councilperson Daniel Poprawski, aye** **Councilperson Timothy Neilans, aye**
**Supervisor Dennis Stirk, aye** **Councilperson Jake Olles, aye**
**Councilperson Matthew Passarell, aye**

**Resolution #3 Bookkeeper to the Supervisor**

**Be it hereby resolved that Baldwin Business Services is appointed Bookkeeper to the Supervisor at a yearly salary of $3,000.00.**

**Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:**

**Councilperson Daniel Poprawski, aye** **Councilperson Timothy Neilans, aye**
**Supervisor Dennis Stirk, aye** **Councilperson Jake Olles, aye**
**Councilperson Matthew Passarell, aye**

Resolution #4 Budget Officer

Be it hereby resolved that Thomas Baldwin is appointed Budget Officer at a yearly salary of $1,000.00.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

Resolution #5 Deputy Town Clerk

Be it hereby resolved that Sara Stirk is appointed to the position of Deputy Town Clerk at an hourly rate of $13.80.

Motion made by Councilperson Jake Olles and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

Resolution #6 Registrar of Vital Statistics

Be it hereby resolved that Sarah M. Basinait is appointed Registrar at a yearly salary of $2,000.00.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, nay
Councilperson Timothy Neilans, nay
Councilperson Jake Olles, aye

Resolution #7 Accounting Firm

Be it hereby resolved that Baldwin Business Services is hereby appointed as the accounting Firm for the Town of Albion at a yearly salary of $9,100.00.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

Resolution #8 Election Inspector Fees

Be it hereby resolved as follows:

Primary Day --------11:30 am – 9:30 pm -$9.30/Hr. – 10 hours - $93.00
Registration Day----12:00 pm – 9:00 pm - $45.00/day
Election Day --------05:30 am – 9:30 pm - $9.30/hour – 16 Hours - $148.80
School Attendance ------$25.00

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

Resolution #9 Assessment Review Board

Be it hereby resolved that the Chairman of the Assessment of the Review shall receive $300.00 yearly and each member (4) shall receive $175.00 yearly.

Motion made by Councilperson Jake Olles and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

Resolution #10 Zoning Board Salaries

Be it hereby resolved that the Chairman of the Zoning Board shall receive $350.00/ year, each member (4) shall receive $250.00/year and a secretary is appointed to the Zoning Board at an hourly rate of $7.50.

Motion made by Councilperson Jake Olles and was seconded by Councilperson Matthew Passarell authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

Resolution #11 Planning Board Salaries

Be it hereby resolved that the Chairman of the Planning Board shall receive a yearly salary of $1,000.00, each member (4) shall receive a yearly salary of $600.00 and a secretary shall receive a yearly salary of $500.00.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Matthew Passarell authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

Resolution #12 Water/Sewer Superintendent

Be it hereby resolved that Jed Standish is hereby appointed at a yearly salary of $19,866.00.

Motion made by Councilperson Jake Olles and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, nay
Councilperson Timothy Neilans, nay
Councilperson Jake Olles, aye

Resolution #13 Official Newspaper

Be it hereby resolved that the Batavia Daily News will be the Official Newspaper for the Town of Albion. The Lake Country Pennysaver will be used for supplemental publishing of public hearings and other notices as the Town Board deems necessary.

Motion made by Councilperson Matthew Passarell and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

Resolution #14 Voting Delegates

Be it hereby resolved that Supervisor Dennis Stirk is hereby appointed to Delegate of the Association of Towns and Councilperson Jake Olles will be the alternate delegate.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, nay
Councilperson Jake Olles, aye

Resolution #15 Water/Sewer Clerk

Be it hereby resolved that Sarah M Basinait is appointed to the position of Water/Sewer Clerk at a yearly salary of $7,450.00.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, nay
Councilperson Timothy Neilans, nay
Councilperson Jake Olles, aye

Resolution #16 Elected Officials Salaries

Be it hereby resolved that the following salaries are for the Elected Officials:

Board Members (4) Each ----------$ 3,596.00
Town Clerk----------$33,900.00
Supervisor----------$ 5,582.00
Highway Superintendent----------$52,172.00
Town Justices (2) each----------$16,000.00

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, nay on all salaries except the Judges.
Councilperson Timothy Neilans, nay
Councilperson Jake Olles, aye

Resolution #17 Court Clerk

Be it hereby resolved that Denise Cornick shall be appointed Court Clerk at a yearly salary of $41,000.00.

Motion made by Councilperson Jake Olles and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

Resolution #18 Deputy Supervisor

Be it hereby resolved that Councilperson Jake Olles is appointed Deputy Supervisor for the 2013 year.

Motion made by Supervisor Dennis Stirk and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, nay
Councilperson Timothy Neilans, nay
Councilperson Jake Olles, aye

Resolution #19 Deputy Highway Superintendent

Resolved that Seth Dumrese will be the Deputy Highway Superintendent to act in the absence of the Highway Superintendent at a yearly salary of $750.00.

Motion made by Councilperson Jake Olles and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, nay
Councilperson Timothy Neilans, nay
Councilperson Jake Olles, aye

Resolution #20 Code Enforcement Officer

Be it hereby resolved that Daniel Strong shall be appointed Code Enforcement Officer at a salary of $43,000.00.

Motion made by Councilperson Jake Olles and was seconded by Supervisor Dennis Stirk authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

Resolution #21 Investment of Town Funds

Be it resolved that the Supervisor is authorized to invest any and all surplus the Town may have in any legal investment at the highest rate of interest available to the Town, not inconsistent with the Law.

Motion made by Councilperson Jake Olles and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

Resolution #22 Bank Depositories

Be it hereby resolved that First Niagara Bank is the designated depository for the funds of the Town of Albion and also authorizes First Niagara Bank in addition to the Tax Receiver to collect taxes.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Matthew Passarell authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

Resolution #23 Town Official Bond

Be it hereby resolved that to satisfy Section 25 of the Town Law of New York which requires certain officials to file an undertaking, which may be in a form of a bond, and the proper bonding has been supplied; the cost of the undertaking of a bond shall be a charge against the Town.

Motion made by Councilperson Jake Olles and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

Resolution #24 Town Clerk's Office Hours

Be it hereby resolved that the hours are as follows:

Monday- 8:00 am – 11:00 am & 12:00 pm – 4:00 pm.
Tuesday-8:00 am – 11:00 am & 12:00 pm – 4:00 pm.
Thursday -8:00 am – 11:00 am & 12:00 pm – 4:00 pm.

Friday - 8:00 am – 11:00 am & 12:00 pm – 4:00 pm.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles authorizing this Resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, nay
Councilperson Timothy Neilans, nay
Councilperson Jake Olles, aye

Resolution #25 Court Clerk Office Hours

Be it hereby resolved that the hours are as follows:

Monday – 9:00 am – 2:30 pm
Tuesday – 9:00 am – 2:30 pm
Thursday- 9:00 am – 2:30 pm
Friday – 9:00 am – 2:30 pm

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Matthew Passarell authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

Resolution #26 Code Enforcement Officer Hours

Monday – Friday 7:00 am – 3:00 pm or by appointment.

Motion made by Councilperson Jake Olles and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

*Code Enforcement Officer Daniel Strong will have summer hours and he will submit to the Board the date that those hours will begin at the next meeting.

Resolution #27 Mileage

Be it hereby resolved that any Town Officer or employee who utilizes his/her vehicle in the furtherance of business pertaining to the Town of Albion and thereby benefitting the Town of Albion, shall be compensated for the use of said vehicle in the amount of $0.5650/mile upon presentation of proof to the Town Clerk.

Motion made by Councilperson Jake Olles and was seconded by Councilperson Matthew Passarell authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

Resolution #28 Monthly Meeting

Be it hereby resolved that the monthly meetings shall be held on the second Monday of the month at 7:00 pm. Other meetings may be held at the discretion of the Town Board and said additional meetings will follow the appropriate open meetings laws concerning notification.

Motion made by Councilperson Matthew Passarell and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, nay

**Resolution #29 Department Head Reports**

Be it hereby resolved that each Department head (Town Clerk, Highway Superintendent, Code Enforcement Officer and Court Clerk) shall present to the Town Board before or at the start of the monthly meeting a detailed written report outlining significant accomplishments for the month and to report any issues that the Board should be aware of. Issues (Personnel matters, etc. should be discussed in executive session. Such matters shall be documented and presented to the Board in a separate report. All department reports shall be recorded in the meeting minutes.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Matthew Passarell authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

**Resolution #30 Travel**

Be it hereby resolved that Town personnel who may choose to travel to conventions, seminars, conferences or other events dealing with Town business and thereby incur hotel stay or airline travel expenses shall require authorization from the Town Board prior to commencement of travel if compensation is requested.

Motion made by Councilperson Matthew Passarell and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

**Resolution #31 Holidays**

Be it hereby resolved that the holidays for the Town of Albion are as follows: New Year's Eve, New Year's Day, Martin Luther King Day, Presidents Day, close noon on good Friday, Memorial Day, Independence Day, Labor Day, Close noon on primary day, Columbus Day, Election Day, Veterans Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve and Christmas Day. If any one of the holidays falls on a Saturday it shall be observed on the Friday before and if it falls on a Sunday it shall be observed on the following Monday.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Matthew Passarell authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

**Resolution #32 Presentation of Vouchers**

Be it hereby resolved that an abstract of all vouchers is required for approval of payment at the Town Board meetings. All vouchers presented to the Town Clerks Office must be itemized, dated, executed properly and adhere to the purchasing policy of the Town of Albion. Said voucher can't exceed the budgetary allocation unless prior approval from the Town Board.

Motion made by Councilperson Matthew Passarell and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

**Resolution #33 Board Minutes**

Be it hereby resolved that the Board minutes will be typed and emailed to the Town Board members ten (10) working days after the meeting. Once minutes are approved they will be posted to the Town of Albion website.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

Resolution #34 Attorney for the Town

Be it hereby resolved that Robert S. Roberson is hereby appointed to the position of Attorney of the Town as per the contract submitted. Said contract in its entirety is hereby filed with and made a part of these minutes.

Be it hereby further resolved that Daniel Spitzer (or his designee) of Hodgson Russ LLP is appointed as special counsel as per contract.

Motion made by Councilperson Jake Olles and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, nay
Councilperson Timothy Neilans, nay
Councilperson Jake Olles, aye

Resolution #35 Check Signing

Be it hereby resolved that the Supervisor shall sign all checks, with signatory powers accorded to the Deputy Supervisor in the absence of the Supervisor. All ACH transfers shall be made by the Supervisor.

Motion made by Councilperson Jake Olles and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

Resolution #36 Fair Housing Officer

Be it hereby resolved that Councilperson Timothy Neilans shall be appointed to the position of Fair Housing Officer for the 2013 year.

Motion made by Supervisor Dennis Stirk and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, nay

Resolution #37 Buildings and Grounds – Operations and Maintenance

Be it hereby resolved that Councilperson Daniel Poprawski and Code Enforcement Officer Daniel Strong shall be appointed to this committee for the 2013 year.

Motion made by Councilperson Jake Olles and was seconded by Supervisor Dennis Stirk authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

Resolution #38 Water Committee

Be it hereby resolved that Councilperson Daniel Poprawski and Councilperson Jake Olles shall be appointed to this committee for the 2013 year.

Motion made by Supervisor Dennis Stirk and was seconded by Councilperson Matthew Passarell authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

Resolution #39 Highway Department Committee

Be it hereby resolved that Supervisor Dennis Stirk and Councilperson Jake Olles shall be appointed to this committee for the 2013 year.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, nay
Councilperson Timothy Neilans, nay
Councilperson Jake Olles, aye

Resolution #40 Emergency Preparedness Committee

Be it hereby resolved that Councilperson Matthew Passarell and Councilperson Jake Olles shall be appointed to this committee for the 2013 year.

Motion made by Supervisor Dennis Stirk and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, abstain
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

Resolution #41 Liaison to Town of Albion Planning Board

Be it hereby resolved that Code Enforcement Officer Daniel Strong is appointed to this committee for the 2013 year.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

Resolution #42 Liaison to the Town and County Planning and Zoning Boards

Be it hereby resolved that Code Enforcement Officer Daniel Strong shall be appointed to this committee for the 2013 year.

Motion made by Councilperson Jake Olles and was seconded by Councilperson Matthew Passarell authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye
Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye

Resolution #43 Justices to handle dog cases

Be it hereby resolved that Justice Gary Moore and Justice Kevin Howard will be responsible for the enforcement of the Chapter 45, Dog Law, regarding unlicensed dogs. Said Justices will be responsible for appearance tickets for failure to license as per the information received from the Dog Control Officer.

**Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Matthew Passarell authorizing this appointment. Resolution duly adopted by the following vote:**

**Councilperson Daniel Poprawski, aye** **Councilperson Timothy Neilans, aye**
**Supervisor Dennis Stirk, aye** **Councilperson Jake Olles, aye**
**Councilperson Matthew Passarell, aye**

**Resolution #44** **Joint Services Agreement**

**The agreement with the County of Orleans for appraisal, exemption and assessment services in its entirety is hereby filed with and made a part of these minutes.**

**Motion made by Councilperson Matthew Passarell and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:**

**Councilperson Daniel Poprawski, aye** **Councilperson Timothy Neilans, aye**
**Supervisor Dennis Stirk, aye** **Councilperson Jake Olles, aye**
**Councilperson Matthew Passarell, aye**

**Resolution #45** **Janitorial Duties**

**Be it hereby resolved that the ARC of Orleans County will perform the janitorial functions as per the contract. The contract in its entirety is hereby filed with and made a part of these minutes.**

**Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Matthew Passarell authorizing this appointment. Resolution duly adopted by the following vote:**

**Councilperson Daniel Poprawski, aye** **Councilperson Timothy Neilans, aye**
**Supervisor Dennis Stirk, aye** **Councilperson Jake Olles, aye**
**Councilperson Matthew Passarell, aye**

**Resolution #46** **Handicap Committee**

**Be hereby resolved that Code Enforcement Officer Daniel Strong is hereby appointed to this committee for the 2013 year.**

**Motion made by Councilperson Jake Olles and was seconded by Councilperson Matthew Passarell authorizing this appointment. Resolution duly adopted by the following vote:**

**Councilperson Daniel Poprawski, aye** **Councilperson Timothy Neilans, aye**
**Supervisor Dennis Stirk, aye** **Councilperson Jake Olles, aye**
**Councilperson Matthew Passarell, aye**

Supervisor Dennis Stirk: I need a resolution for the contract with the County.

**Resolution #47** **Town Animal Contract**

**The contract in its entirety is hereby filed with and made a part of these minutes.**

**Motion made by Councilperson Matthew Passarell and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:**

**Councilperson Daniel Poprawski, aye** **Councilperson Timothy Neilans, aye**
**Supervisor Dennis Stirk, aye** **Councilperson Jake Olles, aye**
**Councilperson Matthew Passarell, aye**

Supervisor Dennis Stirk: I need a motion to appoint Dan Strong and David Cristafaro.

**Motion was made by Councilperson Daniel Poprawski and was seconded by Jake Olles appointing Daniel Strong, Representative and David Cristofaro, Alternate to the Orleans County Planning Board. Motion carried by the following vote:**

**Councilperson Daniel Poprawski, aye**
**Supervisor Dennis Stirk, aye**
**Councilperson Matthew Passarell, nay**
**Councilperson Timothy Neilans, aye**
**Councilperson Jake Olles, aye**

Supervisor Dennis Stirk: I need a motion for Denise to attend training.

**Motion was made by Councilperson Jake Olles and was seconded by Councilperson Matthew Passarell to approve Denise Cornicks attendance at the Association of Towns training in New York City, February 17 – 20, 2013 at a cost not to exceed $1,200.00. Motion carried by the following vote:**

**Councilperson Daniel Poprawski, aye**
**Supervisor Dennis Stirk, aye**
**Councilperson Matthew Passarell, aye**
**Councilperson Timothy Neilans, aye**
**Councilperson Jake Olles, aye**

Supervisor Dennis Stirk: I need a motion to close.

**Motion was made by Councilperson Jake Olles and was seconded by Councilperson Matthew Passarell to close the meeting at 7:35 pm. Motion carried by the following vote:**

**Councilperson Daniel Poprawski, aye**
**Supervisor Dennis Stirk, aye**
**Councilperson Matthew Passarell, aye**
**Councilperson Timothy Neilans, aye**
**Councilperson Jake Olles, aye**