Town of Albion

Special Board Meeting

Friday, December 30, 2011

7:00 p.m.

1. Call to order
2. Pledge
3. Exits
4. Roll call
5. Attendance sheet
6. Additions, Deletions and Approval of agenda
7. Public hearing on Fire Contract with Village—Section 2
8. Recess to sign vouchers
9. Approval of vouchers
10. Budget changes—Section 3
11. Chubb contract—Section 4
12. Grant committee—Section 5

    Board empowered supervisor at last meeting to appoint based on response.

13. Executive session—litigation documents; discussion of executive session notification to new board
14. Adjourn

30-Dec-11

Town of Albion Year End Meeting

Please sign in:

1. James Krencik
2. Gary Katsanis
3. Tom Kwiecz
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December 30, 2011

Town of Albion Year end meeting held in the Town hall, 3665 Clarendon Rd.

Meeting called to order at 7:00 pm.

Pledge of Allegiance was said.

Present was Councilperson Ryan Miller, Councilperson Clifford Thom, Supervisor Judith Koehler, Councilperson Timothy Neilans and Councilperson Matthew Passarell.

Supervisor Judith Koehler: I need a motion to approve the agenda with the change.

Motion was made by Councilperson Matthew Passarell and was seconded by Councilperson Clifford Thom to approve the agenda with executive session being moved to item number 8. Motion carried by the following vote:

Councilperson Ryan Miller, aye **Councilperson Clifford Thom, aye**
Supervisor Judith Koehler, aye **Councilperson Timothy Neilans, aye**
Councilperson Matthew Passarell, aye

Supervisor Judith Koehler: I need a motion to open the public hearing on the Fire contract.

Motion was made by Councilperson Timothy Neilans and was seconded by Councilperson Ryan Miller to open the Public hearing on the Fire contract at 7:05 pm. Motion carried by the following vote:

Councilperson Ryan Miller, aye **Councilperson Clifford Thom, aye**
Supervisor Judith Koehler, aye **Councilperson Timothy Neilans, aye**
Councilperson Matthew Passarell, aye

Supervisor Judith Koehler: I need a motion to close the public hearing.

Motion was made by Councilperson Timothy Neilans and was seconded by Councilperson Ryan Miller to recess the Public hearing on the Fire contract until January 9, 2012. Hearing recessed at 7:13 pm. Motion carried by the following vote:

Councilperson Ryan Miller, aye **Councilperson Clifford Thom, aye**
Supervisor Judith Koehler, aye **Councilperson Timothy Neilans, aye**
Councilperson Matthew Passarell, aye

Supervisor Judith Koehler: I need a motion to enter executive session.

Motion was made by Councilperson Ryan Miller and was seconded by Councilperson Clifford Thom to enter executive session at 7:14 pm. Motion carried by the following vote:

Councilperson Ryan Miller, aye **Councilperson Clifford Thom, aye**
Supervisor Judith Koehler, aye **Councilperson Timothy Neilans, aye**
Councilperson Matthew Passarell, aye

Supervisor Judith Koehler: I need a motion to close executive session.

December 30, 2011

Motion was made by Councilperson Timothy Neilans and was seconded by Councilperson Matthew Passarell to close executive session at 7:25 pm. Motion carried by the following vote:

Councilperson Ryan Miller, aye **Councilperson Clifford Thom, aye**
Supervisor Judith Koehler, aye **Councilperson Timothy Neilans, aye**
Councilperson Matthew Passarell, aye

Supervisor Judith Koehler: I need a motion to recess to sign the vouchers.

Motion was made by Councilperson Timothy Neilans and was seconded by Councilperson Matthew Passarell to recess the meeting to sign the vouchers at 7:26 pm. Motion carried by the following vote:

Councilperson Ryan Miller, aye **Councilperson Clifford Thom, aye**
Supervisor Judith Koehler, aye **Councilperson Timothy Neilans, aye**
Councilperson Matthew Passarell, aye

Supervisor Judith Koehler: I need a motion to reopen the meeting.

Motion was made by Councilperson Timothy Neilans and was seconded by Councilperson Ryan Miller to reopen the meeting at 7:30 pm. Motion carried by the following vote:

Councilperson Ryan Miller, aye **Councilperson Clifford Thom, aye**
Supervisor Judith Koehler, aye **Councilperson Timothy Neilans, aye**
Councilperson Matthew Passarell, aye

Supervisor Judith Koehler: I need a resolution for the vouchers.

Resolution #121 Payment of Claims

Whereas, the following are against the Town:

General A & B #'s – 498 – 517	**$ 22,505.52**
Highway DA & DB #'s – 228 – 231	**$ 538.20**
Water Districts #'s – 92 – 96	**$ 4,116.60**
Grant 9 – 7	**$ 1,500.00**
Sewer #18	**$ 39.81**
For a grand total of	**$ 28,700.13**

Motion was made by Councilperson Ryan Miller and was seconded by Councilperson Matthew Passarell authorizing the payment of the above listed claims. Resolution duly adopted by the following vote:

Councilperson Ryan Miller, aye **Councilperson Clifford Thom, aye**
Supervisor Judith Koehler, aye **Councilperson Timothy Neilans, aye**
Councilperson Matthew Passarell, aye

Supervisor Judith Koehler: I need a motion for the transfers.

Resolution #122 Year End Transfers

The transfers in their entirety are hereby filed with and made a part of these minutes.

Motion was made by Councilperson Timothy Neilans and was seconded by Councilperson Clifford Thom authorizing these transfers. Motion carried by the following vote:

Councilperson Ryan Miller, aye **Councilperson Clifford Thom, aye**
Supervisor Judith Koehler, aye **Councilperson Timothy Neilans, aye**
Councilperson Matthew Passarell, aye

Supervisor Judith Koehler: I need a resolution for the committee.

Resolution #123 Committee – Main Street Grant

The contract in its entirety is hereby filed with and made a part of these minutes.

Motion was made by Councilperson Ryan Miller and was seconded by Councilperson Matthew Passarell authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

Councilperson Ryan Miller, aye **Councilperson Clifford Thom, aye**
Supervisor Judith Koehler, aye **Councilperson Timothy Neilans, aye**
Councilperson Matthew Passarell, aye

Supervisor Judith Koehler: I need a motion to close the meeting.

Motion was made by Councilperson Clifford Thom and was seconded by Councilperson Ryan Miller to close the meeting at 7:45 pm. Motion carried by the following vote:

Councilperson Ryan Miller, aye **Councilperson Clifford Thom, aye**
Supervisor Judith Koehler, aye **Councilperson Timothy Neilans, aye**
Councilperson Matthew Passarell, aye

Minutes approved by the Town Board as published and submitted.

TOWN OF ALBION

PLEASE MAKE THE FOLLOWING TRANSFERS AT YOUR 12/30/11 MEETING:

GENERAL FUND - TOWNWIDE

Transfer From:	A1620.4	Buildings Contractual		$	14,603.00
			TOTAL:	$	14,603.00

Transfer To:	A1010.4	Town Board Contractual		$	130.00
	A1110.1B	Justice Stereographer		$	282.00
	A1110.1C	Justice Interpreters		$	1,300.00
	A1110.4A	Justice Contr - Grant		$	5,395.00
	A1320.4A	Ind Auditing Contr - Audit		$	1,150.00
	A1340.1	Budget Services		$	212.00
	A1410.2A	Dep Town Clerk Equipment		$	1,941.00
	A1990.4	Contingency		$	500.00
	A3510.4A	Dog Control Census Contr		$	3,693.00
			TOTAL:	$	14,603.00

GENERAL FUND - OUTSIDE VILLAGE

Transfer From:	B1990.4	Contingency		$	4,081.00
			TOTAL:	$	4,081.00

Transfer To:	B1420.4	Attorney Contracual		$	460.00
	B1440.4	Engineering Contractual		$	1,747.00
	A1620.4	Buildings Contractual		$	92.00
	B8020.1	Planning Services		$	900.00
	B9030.8	Social Security		$	882.00
			TOTAL:	$	4,081.00

HIGHWAY FUND - TOWNWIDE

Transfer From:	DA5142.1	Snow Removal Town Svc		$	11,000.00
	DA5148.1	Sniow Rem Other Govt PS		$	12,457.00
			TOTAL:	$	23,457.00

Transfer To:	DA5130.1	Machinery Services		$	12,063.00
	DA5130.4	Machinery Contractual		$	10,027.00
	DA5140.1	Misc Brush & Weeds Services		$	888.00
	DA5140.4	Misc Brush & Weeds Contr		$	479.00
			TOTAL:	$	23,457.00

HIGHWAY FUND - OUTSIDE VILLAGE

Transfer From:	DB5110.4	General Repairs Contractual		$	4,289.00
			TOTAL:	$	4,289.00

Transfer To:	DB5110.1	General Repairs Services		$	4,038.00
	DB9030.8	Social Security		$	248.00
	DB9089.8	Clothing Allowance - MN		$	3.00
			TOTAL:	$	4,289.00

WATER DISTRICT #1

Transfer From:	SW8320.4	Source of Supply Contractual		$	4,060.00
			TOTAL:	$	4,060.00

Transfer To:	SW8310.4	Admin Contractual		$	2,699.00
	SW8340.4	Trans & Distr Contractual		$	1,361.00
			TOTAL:	$	4,060.00

WATER DISTRICT #2

Transfer From:	SW8340.2	Transmission & Distr Equip		$	1,767.00
			TOTAL:	$	1,767.00

Transfer To:	SW8320.4	Source of Supply Contractual		$	1,767.00
			TOTAL:	$	1,767.00

WATER DISTRICT #3

Transfer From:	SW8340.1	Transmission & Distr Svc		$	531.00
	SW8340.2	Transmission & Distr Equip		$	5,000.00
		Unanticipated Revenue			
	SW2140	Metered Sales		$	8,380.00
	SW2140	Relevied Water		$	2,650.00
	SW2148	Interest & Penalties		$	370.00
	SW2700	Meter Rent & Assessment		$	1,630.00
	SW2770	Miscellaneous		$	270.00
			TOTAL:	$	18,831.00

Transfer To:	SW1320.4	Independent Auditing		$	1,806.00
	SW8320.4	Source of Supply Contractual		$	16,816.00
	SW8340.4	Transmission & Distr Contr		$	209.00
			TOTAL:	$	18,831.00

WATER DISTRICT #4

Transfer From:	SW8310.4	Admin Contractual		$	480.00
	SW8340.2	Transmission & Distr Equip		$	5,000.00
		Unanticipated Revenue			
	SW2144	Water Connection		$	1,900.00
	SWUB	Unexpended Balance		$	7,275.00
			TOTAL:	$	14,655.00

Transfer To:	SW1320.4	Ind Auditing		$	702.00
	SW8320.4	Source of Supply Contractual		$	13,069.00
	SW8340.1	Transmission & Distr Svc		$	113.00
	SW8340.4	Transmission & Distr Contr		$	771.00
			TOTAL:	$	14,655.00

WATER DISTRICT #5

Transfer From:	SW8340.2	Transmission & Distr Equip	$	6,320.00
		Unanticipated Revenue		
	SW2140	Metered Sales	$	10,500.00
	SW2140	Relevied Water	$	3,850.00
	SW2144	Water Connection	$	560.00
	SW2700	Meter Rent & Assessment	$	1,007.00
		TOTAL:	$	22,237.00

Transfer To:	SW1320.4	Ind Auditing	$	1,310.00
	SW8310.4	Admin Contractual	$	273.00
	SW8320.4	Source of Supply Contractual	$	19,508.00
	SW8340.1	Transmission & Distr Svc	$	633.00
	SW8340.4	Transmission & Distr Contr	$	513.00
		TOTAL:	$	22,237.00

WATER DISTRICT #6

Transfer From:	SW1320.4	Ind Auditing	$	290.00
	SW8310.4	Admin Contractual	$	1,680.00
	SW8330.4	Purificataion	$	195.00
	SW8340.1	Transmission & Distr Svc	$	680.00
	SW8340.4	Transmission & Distr Contr	$	240.00
		Unanticipated Revenue		
	SW2140	Metered Sales	$	2,540.00
		TOTAL:	$	5,625.00

Transfer To:	SW8320.4	Source of Supply Contractual	$	5,625.00
		TOTAL:	$	5,625.00

WATER DISTRICT #7

Transfer From:	SW8340.1	Transmission & Distr Svc	$	500.00
	SW8340.4	Transmission & Distr Contr	$	72.00
		TOTAL:	$	572.00

Transfer To:	SW1320.4	Ind Auditing	$	37.00
	SW8320.4	Source of Supply Contractual	$	535.00
		TOTAL:	$	572.00

WATER DISTRICT #8 - (#5 Ext #1)

Transfer From:	SW8340.1	Transmission & Distr Svc		$	238.00
	SW8340.2	Transmission & Distr Equip		$	1,000.00
			TOTAL:	$	1,238.00
Transfer To:	SW8320.4	Source of Supply Contractual		$	1,238.00
			TOTAL:	$	1,238.00

SEWER DISTRICT #1

Transfer From:	SS8110.4	Admin Contractual		$	1,050.00
	SS8120.1	Sewage Coll System Svc		$	1,000.00
		Unanticipated Revenue			
	SS2120	User Fees		$	889.00
			TOTAL:	$	2,939.00
Transfer To:	SS8130.4	Sewage Treatment & Disp		$	2,939.00
			TOTAL:	$	2,939.00

GRANT ACCOUNT- WATER #7

Transfer From:		**Unanticipated Revenue**			
	SW4991	Rural Dev Grants		$	5,000.00
			TOTAL:	$	5,000.00
Transfer To:	SW8340.4	Transmission & Dist Contr		$	5,000.00
			TOTAL:	$	5,000.00

Town of Albion
3665 Clarendon Road
Albion, New York 14411
(585) 589-7048
TDD# 1-800-662-1220
Judith Koehler--Supervisor
Timothy Neilans--Deputy Supervisor
Clifford Thom, Sr.—Councilperson
Matthew Passarell—Councilperson
Ryan Miller-Councilperson

December 26, 2011

To: Dennis Stirk
From: Judy Koehler Judy
Re: Some items for 2012 consideration.

1. I am assuming the new board will not want security at its regular board meetings. Our contract was originally signed by Gene Christopher in 2006 and signed by me again when Wackenhut merged with G4S. All contracts including that one must be entered, modified or canceled by Board vote. The original contract was modified to include security at Board meeting in January 2011 by Board vote. Therefore, the new Board must vote to eliminate security at its Board meetings, should it so desire. Once that vote is taken, the Supervisor can inform the company of the change in procedure. Contact information is in the folder and the Rolodex on the desk in the Board office.

2. The Supervisor is responsible for an annual security review with G4S. I have a notebook of all three security reviews we have had with the company, including both my letters of correction and our steps to take corrective action. I have left it in the Board office.

2. Tim Neilans has sensitive information that must be conveyed to the new board in executive session. The letter concerns ongoing legal matters that cannot be disclosed to anyone other than the Board. All Board members must realize that the information cannot leave executive session. I cannot stress strongly enough the seriousness of some situations the Board faces.

3. The Supervisor's confidential file is to be seen by no one other than the Supervisor and/or deputy supervisor. Those files are locked and must remain so. I will give the key to Tim Neilans for him to give to you at the organizational meeting.

4. I need to know who will be responsible for the personnel files that I have kept since I took office. I am aware that the Clerk was responsible for them under the former supervisor, but they have been my sole responsibility since then. The Town was cited by both a Comtproller's audit and our Gray audit for failure to keep personnel files properly segregated. We avoided being written up for a material defect because I corrected the situation before the audit was completed. They are in a locked cabinet in the Board office. Tim Neilans will have the key.

5. Tim Neilans will also have all my keys. I will give them to him on December 31.

6. The Freeman, Waterstreet, Hospital, Hospice, National Grid radio tower, etc. projects are all in folders that are up to date. Dan also has copies, but I have kept track of all the new developments. You will find a weekly meeting with the Code Enforcement Officer very helpful. We have a tremendous amount of development going on.

7. All the documents for Water District 9 are in reverse chronological order in a box in my office. The Clerk did not provide me a copy of the permit to drill under the State highway as I had requested. Therefore, that document is missing from the box. We worked hard to get that project out to bid before I left, but we could not get it all done. You should be able to do that in January for spring installation. There is in place a 2 year limit for a project. Any funds not expended within the two-year time period must be returned to the grantor. We moved expeditiously on this as soon as we received the award.

8. All the documents from Water 5 ext 1 and Water Improvement Areas 7 ABCD are in boxes in the office. All the required audits have been performed, and the CDBG grant has been closed out successfully. All grant funds have been de-obligated.

9. I trust the Clerk has copies of all the contracts we signed in the last 4 years. There are also copies in the file in the Board office, arranged alphabetically. There are also copies of all minutes from advisory boards.

10. I am removing all my personal possessions from the Board office.

11. I have another grant application under consideration with JCAP. I am not optimistic about it because I understand preference will be given to communities impacted by the fall flooding. However, if the Town should get an award, the Court personnel know what to do. You will not have to be involved in any part of it except vouchering the expenses and signing the final report.

12. There are folders for the Lewis Road project, a situation we inherited, which we have been unable to resolve to date.

13. The CDBG grant for Liberty Fresh will only need close-out procedures by the Board. Management of the funds has been taken over by the EDA.

14. Katelin Olson, the Executive Director of AMSA, would like to present the details of the New York Main Street grant at the January 9th regular meeting. In the past, we placed presentations early on the agenda so the students could see them. There will be a power point presentation on the grant itself. Please contact AMSA to confirm their attendance—589-2502.

15. I have prepared a notebook of all the documents for compliance with the requirements of the New York Main Street Grant. A copy of the actual accepted grant application final copy will not be available until January. (When you submit a grant application on-line, you do not get a copy until after the award has been made.) The Grant Administrator, Katelin Olson, will insert all the required documents in the notebook of record for the grant. As the next parts are completed, the Executive Director of AMSA will forward them to you for inclusion in a copy you can keep at the town with instructions as to where to place them.

16. If calls or messages come from contractors seeking to bid parts of the New York Main Street Grant, please refer them to Katelin Olson, Executive Director, AMSA—585-2502 or amsa@albionmainstreet.org. There will be a series of public

information sessions on the entire grant process—for building owners, contractors and persons interested in the Historic Preservation Tax Credits. I have placed this information on the window of the building. I will make copies of the SHPO Certification Process and Tax Incentive information available here and at the Village.

17. Once you have signed the New York Main Street contract, please make copies of the requirements available here and at the Village. Please make three copies of the signed contract for AMSA, which will insert them in the books of record that must be kept. Forward two to AMSA and keep one in the book I am leaving here. AMSA will handle all budget reports, forward them to you for your signature, and then send them to Albany. The procedure will be exactly the same as with our water district grants, except that the building owner will pay the bill, the Town will ask the State for the funds, the Town will receive the funds, and the Town will write the check to the building owner.

18. Water District 10, which would have to involve Gaines with a group of out-of-district users, has been laid out. It is ready for the income surveys. The information is in a folder in the Board office. I handled the surveys for 5 and 7, but I am certain the Clerk is familiar with the protocol. However, I have already met with Charlie Philion about it, and it is definitely eligible for a CDBG grant—another big one.

19. I have spoken with Greg Parker from Empire State Development regarding a public hearing on the St. Gobain (Adfors) expansion. The hearing is currently scheduled in our courtroom on January 17 between 11a.m. and 1 p.m. His contact information is 325-1994-ext 7056.

20. The Supervisor must personally sign all wire transfers for bond payments. A schedule of bond payments is on the wall in the Board office. Shelby usually sends the signature document electronically. You sign. Fax it to Lauren Plante (number in folder on desk). She calls and you personally to verify your signature.

21. After the checks are prepared by Shelby, they need to be aligned with the abstract.

22. #21 is also a useful tool for validating the bank statements. If you align checks with the abstract and the abstract with the bank statement, you can sign off on them and have adequate controls. This procedure was approved by the OSC.

23. You will need a water audit for 2011 and definitely a single audit in 2013 for 2012. Sarah has the tentative dates. You will be receiving over $1.2 million in Federal and State money in that time period.

24. In our 2007 single audit, we were cited for:

A. Failure to segregate water clerk duties. We have not yet remedied that.

B. Failure of the highway department to follow purchasing policy. That is an ongoing struggle.

C. Using a signature stamp. All signatures must be originals.

25. The clerk cannot sign as the authorizing official on the vouchers, except those that come directly from her department. That duty cannot be assigned.

26. With reference to 23 and 24, failure to provide adequate internal controls will jeopardize our funding with Rural Development and our relationship with the bank. Please discuss with Marc O'Hearn at First Niagara.

27. You will need to complete Rural Development's Public Body Information Sheet and to provide all the documents required. I gave that list to Sarah. Some items

are not ready until March end, but I in the past I have sent the documents in as they become available.

28. Because of new banking regulations, it is your responsibility as Chief Financial Officer to handle all bank transfers and ACH payments. There is an absence of controls, especially in our case, if the duty is assigned elsewhere. You will need to be particularly careful because your wife is the deputy clerk and prepares the abstract.

I hope you find this information helpful.

Cc: Timothy Neilans
Clifford Thom, Sr.
Matthew Passarell
Ryan Miller
Anthony Olles
Daniel Poprawski
Sarah Basinait, Clerk
Jed Standish, Highway Superintendent
Dan Strong, CEO
Justice Howard
Justice Moore
Denise Cornick, Court Clerk

Albion: Disbursements by Account

12/30/2011 through 12/30/2011

Date	Account	Num	Description	Memo	Category	Amount
12/30/2011	General Ckg -...	946...	Hodgson, Russ LLP		A1420.4 Attorney Co...	-13,681.10
					B1420.4 Attorney Co...	-283.20
12/30/2011	General Ckg -...	9470	The Arc Of Orleans Co.	Voucher#5...	A1620.4 Buildings Co...	-354.01
12/30/2011	General Ckg -...	9471	Graziela Rondon - Pari	voucher#50...	A1110.4C Justice Int...	-230.00
12/30/2011	General Ckg -...	9472	Millennium Roads, LLC	voucher#50...	A1220.1A Sec To Th...	-550.00
12/30/2011	General Ckg -...	9473	Pitney Bowes	voucher#503	A1620.4 Buildings Co...	-435.00
12/30/2011	General Ckg -...	9474	Pitney Bowes Global Fina...	voucher#504	A1620.4 Buildings Co...	-438.00
12/30/2011	General Ckg -...	9475	Orleans County Board Of ...	voucher#505	A1450.4 Election Con...	-2,306.92
12/30/2011	General Ckg -...	9476	Jamie Bragg	voucher#50...	A1620.4 Buildings Co...	-81.00
12/30/2011	General Ckg -...	9477	Matthew Bender & Co., Inc.	voucher#507	A1110.4 Justice Cont...	-23.97
12/30/2011	General Ckg -...	9478	Marchese Computer Prod...	voucher#50...	A1620.4 Buildings Co...	-240.00
12/30/2011	General Ckg -...	9479	Ronald Tower	Voucher#510	B8010.1AA Zoning E...	-175.00
12/30/2011	General Ckg -...	9480	Heather Tower	Voucher#511	B8010.4 Zoning Cont...	-75.00
12/30/2011	General Ckg -...	9481	Danny's Equipment, Inc.	voucher#51...	A1620.4 Buildings Co...	-97.43
12/30/2011	General Ckg -...	9482	NYSEG	voucher#513	A1620.4 Buildings Co...	-1,570.87
12/30/2011	General Ckg -...	948...	Quill Corporation		A1110.4 Justice Cont...	-23.40
					A1220.4 Supervisor ...	-8.09
					A1410.4 Town Clerk ...	-92.48
					A1620.4 Buildings Co...	-215.68
					A5010.4 Highway Su...	-15.44
					B8010.4 Zoning Cont...	-20.08
12/30/2011	General Ckg -...	948...	G4S Secure Solutions (US...		A1110.4 Justice Cont...	-775.36
					A1010.4 Town Board ...	-145.38
					A1220.4 Supervisor ...	-48.46
12/30/2011	General Ckg -...	9485	Batavia Newspaper Corp	Voucher#517	A1010.4 Town Board ...	-10.74
12/30/2011 - 12/30/2011						**-21,896.61**

TOTAL INFLOWS	**0.00**
TOTAL OUTFLOWS	**-21,896.61**
NET TOTAL	**-21,896.61**
+prepaids	608.91
	22,505.52

Town of Albion General Abstract December 30, 2011

#	Claimant	General A	General B	Amount	Ck.#	Date	
498	National Grid	A1620.4		$608.91	9467	12/16/2011	Pre-Paid
499	Hodgson Russ LLP	A1420.4		$13,681.10			
			B1420.4	$48.20			
500	The ARC of Orleans Co.	A1620.4		$354.01			
501	Graziela Rondon-Pari	A1110.1C		$115.00			
502	Millennium Roads LLC	A1220.1A		$550.00			
503	Pitney Bowes	A1620.4		$435.00			
504	Pitney Bowes Financial	A1620.4		$438.00			
505	Orleans Co. Elections	A1450.4		$2,306.92			
506	Jamie Bragg	A1620.4		$81.00			
507	Matthew Bender	A1110.4		$23.97			
508	Graziela Rondon-Pari	A1110.1C		$115.00			
509	Marcheses Computer	A1620.4		$240.00			
510	Ronald Tower		B8010.1AA	$175.00			
511	Heather Tower		B8010.4	$75.00			
512	Danny's Equipment Inc.	A1620.4		$97.43			
513	NYSEG	A1620.4		$1,570.87			
514	Hodgson Russ LLP		B1420.4	$235.00			
515	Quill Corporation	A1110.4		$23.40			
		A1220.4		$8.09			
		A1410.4		$92.48			
		A1620.4		$215.68			
		A5010.4		$15.44			
			B8010.4	$20.08			
516	G4S Secure Solutions	A1010.4		$145.38			
		A1220.4		$48.46			
		A1110.4		$775.36			
517	Batavia Newspaper	A1010.4		$10.74			
	General A Pre-Paid	$608.91					
	General A	$21,343.33					
	General B	$553.28					
	Total	$22,505.52					

Albion: Disbursements by Account:5

12/30/2011 through 12/30/2011

Date	Account	Num	Description	Memo	Category	Amount
12/30/2011	Highway Ckg ...	5783	5 Star Steel & Fabrication	voucher#22...	DA5130.4 Machinery ...	-16.60
12/30/2011	Highway Ckg ...	5784	Fleet Maintenance Inc.	Voucher#2...	DA5130.4 Machinery ...	-115.58
12/30/2011	Highway Ckg ...	5785	Austin Industries, Inc.	voucher#23...	DA5130.4 Machinery ...	-179.99
12/30/2011	Highway Ckg ...	5786	Kenneth Burke	voucher#231	DB9089.8 Clothing Al...	-226.03
12/30/2011 - 12/30/2011						**-538.20**

TOTAL INFLOWS	0.00
TOTAL OUTFLOWS	-538.20
NET TOTAL	-538.20

Town of Albion Highway Abstract December 30, 2011

#	Claimant	DB4089.8 ~~DB5110.4B~~	DA5130.2	DA5130.4	DA5140.4	DA5142.4	DA5148.4	DA9060.8	DB9060.8	Ck. #	Date
228	5 Star Fabrications			$16.60							
229	Fleet Maintenance			$115.58							
230	Austin Industries			$179.99							
231	Kenneth Burke	$226.03									
	Total	$226.03		$312.17							
	Highway DA	$312.17									
	Highway DB	$226.03									
	Total Highway	$538.20									

Albion: Disbursements by Account:6

12/30/2011 through 12/30/2011

Date	Account	Num	Description	Memo	Category	Amount
12/30/2011	Water Ckg - 1s...	3473	NYS Canal Corp	voucher#93	SW8310.4 #6 Admin ...	-50.00
12/30/2011	Water Ckg - 1s...	3474	Hodgson, Russ LLP	Voucher#94 ...	SW8310.4 #1 Admin ...	-2,223.93
12/30/2011	Water Ckg - 1s...	3475	...Ti - Sales, Inc.		SW8310.4 #1 Admin ...	-132.47
					SW8310.4 #2 Admin ...	-43.58
					SW8310.4 #3 Admin ...	-589.13
					SW8310.4 #4 Admin ...	-348.60
					SW8310.4 #5 Admin ...	-481.07
					SW8310.4 #6 Admin ...	-87.15
					SW8310.4 #7 Admin ...	-12.20
					SW8310.4 #8 Admin ...	-48.80
12/30/2011 - 12/30/2011						**-4,016.93**
				TOTAL INFLOWS		**0.00**
				TOTAL OUTFLOWS		**-4,016.93**
				NET TOTAL		**-4,016.93**
					+ prepaid	99.67
						4116.60

Town of Albion Water 1, 2, 3, 4, 5, 6, 7, 8 Abstract December 30, 2011

#	Claimant	WD#1	WD#2	WD#3	WD#4	WD#5	WD#6	WD#7	WD#8	Account #	Ck. #	Date
92	National Grid		$18.68	$26.46	$54.53					SW8320.4	3472	12/16/2011
93	NYS Canal Corp.						$50.00			SW8310.4		
94	Hodgson Russ LLP	$744.80								SW8310.4		
95	Ti Sales	$132.47	$43.58	$589.13	$348.60	$481.07	$87.15	$12.20	$48.80	SW8310.4		
96	Hodgson Russ LLP	$1,479.13								SW8310.4		
	Totals	$2,356.40	$62.26	$615.59	$403.13	$481.07	$137.15	$12.20	$48.80			
	Water Pre-Paid	$99.67										
	Water	$4,016.93										
	Total Water	$4,116.60										

Town of Albion Grant # 9 Abstract December 30, 2011

Voucher #	Claimant	Account #	Amount	Ck. #	Date	
7	Omega Rail Inc.	GR9-8310.4	$1,500.00	9428	12/13/2011	PPA

Town of Albion Sewer # 1 Abstract December 30, 2011

Voucher #	Claimant	Account #	Amount	Ck. #	Date		
18	National Grid	SS1-8130.4	$39.81	1118	12/16/2011	Pre-Paid	